

**\* ATTENTION SANDY TOWNSHIP UTILITY CUSTOMERS \***

Please note the new “Remit to:” address

**Send payments to:**

Sandy Township MA  
P.O. Box 1217  
West Chester, PA 19380-0004

**If you pay on line thru your bank (Bill-Pay) please read the following very important updates:**

1. YOUR UTILITY ACCOUNT NUMBER CHANGED IN JANUARY. PLEASE UPDATE TO SHOW ON YOUR PAYMENT CHECK.
2. YOUR UTILITY ACCOUNT NUMBER MUST BE CORRECT, AND EXACTLY AS SHOWN ON YOUR STATEMENT
3. YOU MUST CHANGE THE BILLER ADDRESS TO THE ABOVE

***If any of the above are not corrected, your payment will be rejected and returned to you.***

***Payments that do not include your correct account number or payment stub WILL BE RETURNED.***

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**Payments can be made by the following:**

1. Via our website ([www.sandytownship.net](http://www.sandytownship.net)) with your bank account or credit card information
2. By returning your payment stub with a check in the envelopes included in your bill
3. Using bill pay with your bank using the correct, updated utility account number and payment address
4. In person at the City of DuBois Treasury Office located at 35 W. Scribner Ave., DuBois PA.

***Thank you!***