

Supervisor Meeting Minutes 02-05-24

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, FEBRUARY 05, 2024 @ 7:00 P.M.

REGULAR MEETING MINUTES

MEETING CALL TO ORDER

ROLL CALL

Board Present:

William Beers
Barry Abbott- Via Phone
Mark Sullivan
Samuel Mollica
Richard Whitaker

Staff Present:

Shawn Arbaugh, Manager
Theresa Bracken, Secretary-Treasurer
Patrick Green-Zoning Officer

Others: See sign in sheet.

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE JANUARY 15, 2024 MINUTES

• **Board of Supervisors Minutes 01-15-2024**

A Motion was made by Supervisor Beers to approve the January 15, 2024 meeting minutes with two minor changes. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye
William Beers – aye
Samuel Mollica – aye
Richard Whitaker – aye
Mark Sullivan – aye
Motion carried.

TABLED BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

1. Commonwealth Charter Academy - Stormwater waiver request.

The Commonwealth Charter Academy presented a preliminary plan. They have requested a waiver of the two-year variable Storm Detention District. The engineer reviewed the plan and recommended approving the waiver consistent with waivers that have been granted in the past with the same specific issue.

A Motion was made by Supervisor Beers to grant the stormwater waiver request. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye	Richard Whitaker – aye
William Beers– aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

2. Commonwealth Charter Academy - Sewage planning exemption request.

A Motion was made by Supervisor Beers to grant the Sewage Planning Exemption request. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye	Richard Whitaker – aye
William Beers– aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

3. Joos Lot Consolidation / PRD Amendment

Zoning Officer Green: Attached for review and action is a request for a lot consolidation presented by Brad Myers on behalf of James and Anne Joos. This project is located at 41 Tradewinds Rd. The Joos are intending to combine lots 23 and 24 into one lot. The newly combined lot will measure 0.96 acres. This lot is serviced by Aqua water and sewer.

A Motion was made by Supervisor Beers to approve the lot consolidation. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye	Richard Whitaker – aye
William Beers– aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

4. Umbaugh Lot Consolidation / PRD Amendment

Zoning Officer Green: Attached for your review and action is a request for an amendment to the PRD Agreement for a lot consolidation made by Greg Caldwell on behalf of William Umbaugh. The requested amendment would permit the consolidation of Section 6 lots 75, 76 and 84 into one lot. The newly combined lot will measure .7805 acres.

A Motion was made by Supervisor Beers to approve the lot consolidation. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye

Richard Whitaker – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

5. Core Psychiatric Land Development Plan Revision

Zoning Officer Green: For your review and action is a request for a revised Minor Land Development Plan submitted by Geotech Engineering on behalf of Core Psychiatric. Changes were made to the location design of the stormwater management system. The system is now moving away from the building to the other side of the parking lot, and no other design changes were made. Originally, it was right next to the building. I think this way it makes a lot more sense to get that pond away from the building and then it will just discharge.

A Motion was made by Supervisor Beers to approve the Land Development Plan Revision with the recommendation of putting a fence around the pond. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye

Richard Whitaker – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

6. STMP 2 Grant - Resolution No. 2024-5

Manager Arbaugh: This is a resolution allowing us to amend the STMP grant #2 to remove the work associated with the forensic financial analysis and include special counsel services for assistance with the bargaining agreements, the pension plan combinations, civil service requirements, personnel policies, and other similar

work. And so, this will give us approximately \$160,000 to work on that project, a special council project. Just a reminder, the RFP's are out. We are expecting responses due back by February 19th. This was brought to the Joint Board meeting. Each municipality, both the City of Dubois and Sandy Township are required to pass a resolution to support that.

A Motion was made by Supervisor Beers to adopt Resolution 2024-5. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye

Richard Whitaker – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

7. Sandy Township vs. City of DuBois Complaint for Declaratory and Injunctive Relief - Consideration of an action on the complaint

SEE APPENDIX 1 For Discussion. Page 8

A Motion was made by Supervisor Beers to move forward with the complaint to pause consolidation. The motion died due to lack of a second.

8. Sandy Township vs. City of DuBois Complaint for Declaratory and Injunctive Relief – Consideration to leave in dormant status.

A Motion was made by Supervisor Whitaker to leave the complaint in dormant status and authorize the township solicitor to work with the city solicitor for such actions that may be needed. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye

Richard Whitaker – aye

William Beers – No

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE RECEIVED

- **Tax Claim Sale: Shed & Lot 92 Section 19**
- **Tax Claim Sale: L 599 Section 14C Treasure Lake Road**
- **Shenkle Email- RE: City Bills**
- **Good Job Message: RE Police CPR Response**
- **Good Job Message: RE Alarm Response- Officer Smith**
- **Fell Township Mine Reclamation Letter**

A Motion was made by Supervisor Beers to Receive & File Correspondence. The motion was seconded by Supervisor Mollica.

A roll call vote was taken.

Barry Abbott – aye

William Beers – aye

Samuel Mollica – aye

Motion carried.

Richard Whitaker – aye

Mark Sullivan – aye

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Manager's Report

Manager Arbaugh: I want to let you know we are working hard on Breck Road Bridge, getting everything together for that project. So, we are going to be replacing Breck Road Bridge. Hopefully we're going to start on that project in mid-March with our public works crews. We did get all the DEP permitting in place, so we are prepared. Right now we are looking for the materials we need on the Co-Stars contract so we can purchase that and move forward. The project we did get 80% of the project funded by PennDOT, so we are excited about that and we can claim our local workers and equipment usage to count on the cost of that project. So, I'm looking forward to getting that up and running and that will start hopefully, right around mid-March.

Also want to let you know we are working on a green light go application that will go in before the end of the month. I think we'll have a resolution at our next meeting that is for upgrades at the Dixon Ave./ Route 119/219 intersection. We will be trying to update the equipment there. We had a kind of a really big plan that we wanted to do down there, unfortunately we were asked to scale back a little bit, but we still are seeking new equipment for that intersection because it's 20 plus years old.

I wanted to thank Terri. We've been working hard on our audit and getting information together for the auditors and she's been doing a phenomenal job getting that together and we actually may get it done quicker than we've ever got it done this year. I think we're on target to get it done

And lastly, I just wanted to let everyone know Dick Whitaker and I did have a chance to meet with Representative Armani and also representatives from GT Thompson's office and Senator Langerholc's office to discuss some sewer projects that we're really trying to get grant funding for. We're really trying to beat the bush and work hard on the Kiwanis Trail Phase Three Project. We really think that's important to get and also Industrial Drive to get sewers up there to boost the economy.

Supervisor Beers made a motion to receive and file Administrative Reports.
Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Richard Whitaker – aye

William Beers– aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

SUPERVISORS COMMENTS

Supervisor Beers: well, I just want to thank the Police Department for a job well done. And our Road crew. You see them out looking for stuff on the split shift, so kudos and kudos to Shawn and Terri for getting all of our stuff done for the state.

Supervisor Abbott: The only thing I'd like to add is, like Bill said, congratulations or Police Department. It's nice to hear good news about our first responders. So I congratulate them and I'd also like to thank Shawn for working very diligently to get me hooked up so I can be part of the meetings visually. Thanks Shawn, I know I was a pain and I know that anatomy that you're sitting on is what I'm referring to and I appreciate that. Thank you very much.

Chairman Sullivan: I also would like to thank our Police Department for putting their training in action and helping to make a difference. I can't ever remember an audit getting done this quick, so I'm not sure if the workload got lighter or we have some talent. Thank you, Theresa.

OPEN MEETING TO THE FLOOR

Mayor Reasinger of DuBois: I just want to thank you for everything you're doing to move forward with consolidation, and I will do the same. Thank you.

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from January 16– February 5, 2024

General Fund	\$	99,123.58
Payroll # 2	\$	116,917.14
State Fund	\$	16,373.39
		\$232,414.11

Supervisor Beers made a motion to pay bills for the general fund in the of **\$99,123.58** and Payroll #2 in the amount of **\$116,917.14** and the State Fund in the amount of **\$16,373.39**. Supervisor Mollica seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Richard Whitaker – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

EXECUTIVE SESSION: Chairman Sullivan noted that the board held an executive session prior to the meeting for informational purposes.

ADJOURN

Supervisor Beers made a motion to adjourn: Supervisor Mollica seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Richard Whitaker – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

Meeting adjourned at 7:40 pm.

Respectfully Submitted,


Theresa Bracken
Secretary Treasurer

APPENDIX 1 – DISCUSSION: Sandy Township vs. City of DuBois Complaint for Declaratory and Injunctive Relief - Consideration of an action on the complaint

Chairman Sullivan: We placed this on the agenda this evening at the request of Bill (Supervisor Beers). He would like to have discussion on whether or not we would move forward with the lawsuit or I think he is asking for it to be dismissed if we don't move forward.

Supervisor Whitaker: I think our managers came up with a good plan to let it go dormant. It allows us a lot of options in the future if we need to get information where if we dismiss it all that, whatever \$10,000 we spent is wasted and we really didn't accomplish anything. So, I'd like to see it go dormant like you recommended at the last meeting.

Supervisor Abbott: I think it sounds to me reading this, this goes against the advice of our solicitor and the solicitor basically is telling us, you know, leave our suit in a dormant stage and we can use it to our advantage either in the present or in the future. I don't see any advantage to dismissing it.

Supervisor Beers: I'd like to see it move forward just because we had petitions from 1200 plus residents and it's an option. I know it was always brought up that it's the law, but that's why you have a court system. It's a great country. Let them make the decision. It could slow the process down where there's still things coming out. That we could get a clearer picture moving forward.

Supervisor Whitaker: Well, I think the city is, from everything I'm hearing, working and moving forward to find out if there's any money missing or what's going on, and I appreciate the fact that they're doing that. But I think consolidation is going to happen and we are in a time frame, so we need to move forward and do some of this preliminary planning in conjunction with the city, rather than waiting for the courts to decide which should take years to decide whether or not to push it forward and stuff like that. So, I think we're better off if we just go ahead and keep plugging forward. I'm excited about everything I'm hearing about the joint meetings between Shawn and Chris and the Mayor and our chairman here. And I think some great progress is being made from everything I'm hearing, and I see no reason to slow that down. We don't have to mingle money yet, but we do have a lot of things that need to be worked out.

Supervisor Beers: I would still like to see a clearer picture. I think the big thing is you know it doesn't hurt to slow things down, to take a look at everything moving forward because this is going to be set in stone and why put a burden on our taxpayers if there's going to be something that has to be paid back. I'm looking out for the taxpayers. I mean, that's who put us in these seats. And to do our due diligence, why not look at both sides? I mean, it doesn't hurt. We're doing our best effort, then looking at every possibility.

Supervisor Whitaker: Well, I'm looking out for the taxpayers too, that voted to consolidate, and I ran on consolidating, and I got almost 1700 votes. So, I think the people spoke because my opponent made sure everybody in the whole Sandy Township knew I was running on consolidation. And the vote count was about 75% to 25%. And I think that spoke volumes that people want to move forward.

Supervisor Beers: Well, it spoke volumes too, Dick, when we had over 1200 plus names come in that they were concerned. I mean, that took a lot. To move forward.

Chairman Sullivan: I think a large portion of those 1200 names were people who thought that they could reverse consolidation.

Supervisor Beers: But they didn't say that. Remember that the gentleman sat here and wanted to pause to see until after the financial audit was done.

Sandy Township, Clearfield County

BILLS FOR APPROVAL PAID

LIST OF BILLS

GENERAL FUND

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
Adrian Sandy Fire Company #3						
1/17/2024	ADRIANFC-0124	January 2024 Allocation	5,000.00	0051726	01 411 460	5000.00
Total for Adrian Sandy Fire Company #3			5,000.00			5,000.00
Boys Fund Training Account						
12/12/2023	12-DEC-2023	PO 19358 CPR/ FIRSTAID	75.00	0051767	01 410 460	75.00
Total for Boys Fund Training Account			75.00			75.00
Buffalo & Pittsburgh Railroad, Inc.						
1/17/2024	17-JAN-24	Railroad Land Lease	2,400.00	0051727	01 404 450	2400.00
Total for Buffalo & Pittsburgh Railroad, Inc.			2,400.00			2,400.00
Carlson Technologies, Inc						
1/23/2024	40381	Edmunds VPN	37.50	0051753	01 407 310	37.50
1/23/2024	40396	Teams issues	100.00	0051753	01 410 450	100.00
1/25/2024	40415	PO 19374 Police Computer	873.04	0051768	01 410 450	873.04
1/26/2024	40428	Right to Know Request	37.50	0051768	01 409 450	37.50
Total for Carlson Technologies, Inc			1,048.04			1,048.04
City of Dubois - Bureau of Water						
1/30/2024	4097-0-0123	4097-0 Chestnut Ave	40.00	0051769	01 409 364	40.00
1/30/2024	4291-0-0124	4291-0 Park	152.80	0051769	01 409 364	152.80
1/30/2024	4463-0-0124	4463-0 - Garage	64.30	0051769	01 409 364	64.30
Total for City of Dubois - Bureau of Water			257.10			257.10
Compass Mark						
1/24/2024	2023-24-211	PO 19378 SAP Training - S	325.00	0051770	01 410 460	325.00
Total for Compass Mark			325.00			325.00
Delaney Toyota						
12/07/2023	85002812	PO 19292 Unit 83 Radiator	521.25	0051771	01 410 374	521.25
Total for Delaney Toyota			521.25			521.25
DuBois Chamber of Commerce						
1/01/2024	2024-265	2024 Membership Dues	325.00	0051735	01 400 420	325.00
Total for DuBois Chamber of Commerce			325.00			325.00
Havis						
1/24/2024	SIN245809	PO 19247	2,831.40	0051773	01 493 000	2831.40
1/26/2024	SIN246345	PO 19251	242.40	0051773	01 493 000	242.40
1/29/2024	SIN246513	PO 19251	3,720.00	0051773	01 493 000	3720.00
Total for Havis			6,793.80			6,793.80
Higher information Group						
11/30/2023	417178	Document Scanning- PCCD Grant	8,754.96	0051774	01 410 970	8754.96
Total for Higher information Group			8,754.96			8,754.96
Horizon Information Systems						
11/20/2023	20600	Updated Axis Cameras	866.70	0051740	01 410 450	866.70
Total for Horizon Information Systems			866.70			866.70
Hovis Auto Supply						
1/17/2024	12-1318584	PO 19366 - Headlamps	316.72	0051741	01 437 210	316.72
1/18/2024	12-1318946	PO 19369 - Unit3 Battery, Unit 11 Tail Light, Unit 6 Fuse	562.68	0051775	01 437 210	562.68
1/30/2024	12-1319950	PO 19382 Unit 31 Hydraulic	546.27	0051775	01 437 210	546.27
Total for Hovis Auto Supply			1,425.67			1,425.67
International Association for Property and Evidence, Inc						
1/24/2024	M24-C692379	PO 19379 G Gormati	65.00	0051776	01 410 460	65.00
Total for International Association for Property and			65.00			65.00
Labue Printing Inc						
1/18/2024	24748	PO 19373 - Envelopes	130.00	0051778	01 410 340	130.00
Total for Labue Printing Inc			130.00			130.00

Sandy Township, Clearfield County
BILLS FOR APPROVAL PAID
LIST OF BILLS

GENERAL FUND

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
MRM Trust Workers Comp Fund						
1/17/2024	2324PRJ2122	Installment 5 of 12	8,125.29	0051728	01 486 354	8125.29
Total forMRM Trust Workers Comp Fund			8,125.29			8,125.29
North Point Fire Company						
1/17/2024	NORTHPT-0124	January 2024 Allocation	5,000.00	0051729	01 411 460	5000.00
Total forNorth Point Fire Company			5,000.00			5,000.00
Oklahoma Civilian Def Fire Company						
1/17/2024	OKLAFD-0124	January 2024 Allocation	5,000.00	0051730	01 411 460	5000.00
Total forOklahoma Civilian Def Fire Company			5,000.00			5,000.00
Paris Companies						
1/17/2024	203502534	Shop Towels, Coveralls, &	150.91	0051746	01 409 450	84.43
					01 430 191	66.48
1/24/2024	203505938	Shop Towels & Coveralls	73.34	0051779	01 430 191	73.34
1/31/2024	203509149	Shop Towels, Coveralls &	150.91	0051779	01 409 450	77.57
					01 430 191	73.34
Total forParis Companies			375.16			235.34
Pennsylvania Chiefs of Police Association						
12/07/2023	17043	PO 19246 Membership	175.00	0051780	01 410 450	175.00
12/31/2023	7043	PO19377 Annual	7,012.00	0051780	01 410 450	7012.00
Total forPennsylvania Chiefs of Police Association			7,187.00			7,187.00
Pennsylvania Rural Water Association						
1/24/2024	76680	Training Owen & Jordan	265.00	0051759	01 430 460	265.00
Total forPennsylvania Rural Water Association			265.00			265.00
Pitney Bowes Bank, Inc						
1/16/2024	800-909-1140-888	Copier Supplies	67.98	0051748	01 400 340	67.98
Total forPitney Bowes Bank, Inc			67.98			67.98
Pure Water Partners LLC						
1/23/2024	1642148	Water Dispensers	98.00	0051760	01 409 450	49.00
					01 410 450	49.00
Total forPure Water Partners LLC			98.00			49.00
REAKT Fighting Arts & Fitness						
10/19/2023	19-OCT-2023	2023 Defense Tactics training	250.00	0051749	01 410 460	250.00
Total forREAKT Fighting Arts & Fitness			250.00			250.00
Shortway Service Inc						
1/17/2024	403154	Po 19367 - Filters	53.79	0051781	01 437 210	53.79
1/17/2024	403308	PO 19367- Filters	250.11	0051781	01 437 210	250.11
Total forShortway Service Inc			303.90			303.90
Stahl Sheaffer Engineering						
1/16/2024	23-226-02	T-382 Structure Replacement	37,423.50	0051750	01 408 310	37423.50
Total forStahl Sheaffer Engineering			37,423.50			37,423.50
Swift Kennedy & Company						
1/22/2024	824581	Manager Bond Renewal	1,043.00	0051762	01 486 350	1043.00
Total forSwift Kennedy & Company			1,043.00			1,043.00
T.L.P.O.A						
1/25/2024	25-JAN-24	Police Upasses	140.00	0051763	01 410 374	140.00
Total forT.L.P.O.A			140.00			140.00
United Electric Cooperative						
1/30/2024	31-JAN-24	Salt Shed, Street lights, Traffic Lights & Park	857.23	0051782	01 430 361	79.23
					01 434 360	665.13
					01 451 361	112.87
Total forUnited Electric Cooperative			857.23			79.23

Sandy Township, Clearfield County
BILLS FOR APPROVAL PAID
LIST OF BILLS

GENERAL FUND

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
West Sandy Fire Company						
1/17/2024	WESTSANDFC-0	January 2024 Allocation	5,000.00	0051731	01 411 460	5000.00
Total for West Sandy Fire Company			5,000.00			5,000.00
Report Total						99,123.58

Sandy Township, Clearfield County
BILLS FOR APPROVAL PAID
LIST OF BILLS

State Fund

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
AMERICAN ROCK SALT CO. LLC						
1/23/2024	0757050	48.01 Tons Bulk Ice Control	4,030.92	0000394	35 432 240	4030.92
1/23/2024	0757051	24.18 Tons Bulk Ice Control	2,030.15	0000394	35 432 240	2030.15
1/24/2024	757644	PO 19345 -122.86 Tons Bulk Ice Control Salt	10,315.32	0000396	35 432 240	10315.32
Total for AMERICAN ROCK SALT CO, LLC			16,376.39			16,376.39
Report Total						16,376.39