

**SANDY TOWNSHIP MUNICIPAL AUTHORITY
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, DECEMBER 4, 2023 @ 7:00 P.M.

AGENDA

MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE NOVEMBER 6, 2023 REGULAR MEETING

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

1. 2024 Final Budget
2. 2024 Meeting Dates
3. Dave Roman Excavating Inc. Pay Application 10a – \$34,200
4. Dave Roman Excavating Inc. Pay Application 10 – \$82,697.50
5. Dave Roman Excavating Inc. – Change Order No. 1 - \$29,112.50
6. Dave Roman Excavating Inc – Pay Application 11 - \$108,107.63
7. Dave Roman Excavating Inc – Pay Application 11A - \$4,275.00

CORRESPONDENCE RECEIVED

CORRESPONDENCE SENT

ADMINISTRATIVE REPORT

1. Manager's Report

BOARD COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

**Checks written from November 7 – December 4, 2023
Municipal Authority- \$ 759,697.86**

ADJOURN



10/10/10

**SANDY TOWNSHIP MUNICIPAL AUTHORITY
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, DECEMBER 04, 2023 @ 7:00 P.M.

MINUTES

MEETING CALL TO ORDER

ROLL CALL

Board Present:

William Beers

Barry Abbott

Kevin A. Salandra

Mark Sullivan

Samuel Mollica

Staff Present:

Shawn Arbaugh, Manager

Theresa Bracken, Secretary-Treasurer

Patrick Green- Zoning Officer *Via Phone*

Others: See sign in sheet.

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE NOVEMBER 6, 2023 REGULAR MEETING

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to approve the Minutes of the Municipal Authority Meeting held November 6, 2023.

A roll call vote was taken.

Barry Abbott – aye

Mark Sullivan – aye

Kevin Salandra – aye

Motion carried.

Samuel Mollica – aye

William Beers – aye

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

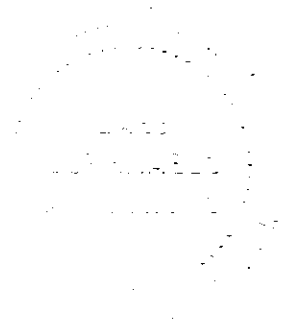
1. 2024 Final Budget

We are seeking approval of our final sewer water budget for the calendar year 2024. There are ~~no~~ projected rate increases and we do have a balanced budget. There were no comments on the preliminary budget that was advertised.

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A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to approve the 2024 Final Municipal Authority Budget.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

2. 2024 Meeting Dates

The meeting dates for 2024 will remain the first and third Mondays of each month at 7:00pm. With the exceptions of the Reorganizational Meeting January 2nd and September 2nd which is Labor Day.

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to approve the 2024 Meeting Dates.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

3. Dave Roman Excavating Inc. Pay Application 10a – \$34,200

Manager Arbaugh noted that Pay Applications 10A and 11A have the generator work separated out due to some difficulties finding generators that met the Buy American Built American Requirements. We'll pay for the generator cost out of the Municipal Authority Fund and the remaining out of the Section 108 Loan Fund.

The project is close to being finished. There is the installation and testing of the control panel remaining and some seeding and mulching that will have to wait until spring.

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay Dave Roman Pay Application 10a in the amount of \$34,200.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

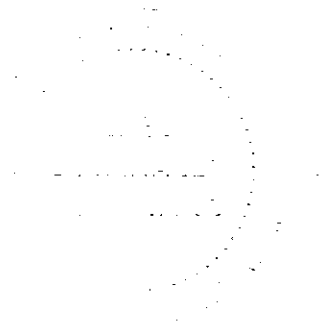
Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

4. Dave Roman Excavating Inc. Pay Application 10 – \$82,697.50



A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay Dave Roman Pay Application 10 in the amount of \$82,697.50.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

5. Dave Roman Excavating Inc. – Change Order No. 1 - \$29,112.50

This is a change order for bringing in the rock drill for the Morningside Cemetery project. We negotiated and split the cost with them essentially, since he had to mobilize. It was by the pond in that hillside. The Township made a personal promise to the cemetery that we would directional board that and we didn't want to cause another issue. Previously we had the issue with the landslide that occurred there. So we did want to take all steps necessary to prevent that from happening again.

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay Dave Roman Change Order No 1 in the amount of \$29,112.50.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

6. Dave Roman Excavating Inc – Pay Application 11 - \$108,107.63

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay Dave Roman Pay Application 11 in the amount of \$108,107.63.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

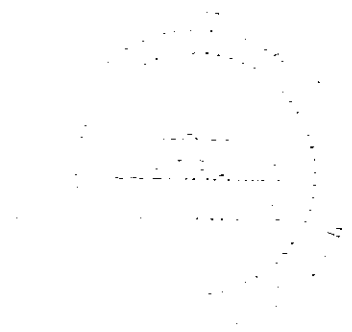
William Beers – aye

Kevin Salandra – aye

Motion carried.

7. Dave Roman Excavating Inc – Pay Application 11A - \$4,275.00

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay Dave Roman Pay Application 11A in the amount of \$4,275.00.



Municipal Authority Minutes 12-4-23

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

CORRESPONDENCE RECEIVED

CORRESPONDENCE SENT

ADMINISTRATIVE REPORT

1. Manager's Report

A couple quick things I wanted to let you know that we did put in a Susquehanna River Basin Commission grant application for 100 correlators and associated alpha units to read those correlators. We've been working closely with the city of DuBois. They were instrumental in helping me get all the information together to put that application in. And additionally, they did install what we call one of the alpha units on our tower out here so that they can read the new correlators that they're installing. So hopefully we get the grant and we all work together on correlating these leaks.

Then the second thing I just want to let you know, we are still continuing to work on Kiwanis Phase Two. We have about 1000 feet of pipe in. We have a little bit of pause right now just because the conditions are such that our equipment is sliding around in the mud. Once it freezes up a little bit, we'll be back in there hard at it. So, we are continuing that project and it should be done in 2024 without issue.

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to receive and file the Managers Report.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

BOARD COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from November 7 – December 4, 2023

Municipal Authority- \$ 759,697.86

Municipal Authority Minutes 12-4-23

A Motion was made by Supervisor Sullivan and seconded by Supervisor Salandra to pay the Municipal Authority bills in the amount of. \$ 759,697.86.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

ADJOURN

A Motion was made to adjourn by Supervisor Salandra and seconded by Supervisor Abbott.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – aye

Motion carried.

The meeting adjourned at 7:09 p.m.

Respectfully Submitted,



Theresa Bracken
Secretary Treasurer



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Run: 11/29/2023 at 7:51 AM

Sandy Township, Clearfield County
BILLS FOR APPROVAL PAID
LIST OF BILLS

Municipal Auth.

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
<u>Ace Hardware Of Dubois</u>						
11/21/2023	456065/1	Hand tools	169.29	0008376	08 429 210 08 448 210	84.65 84.64 84.65
Total for Ace Hardware Of Dubois			169.29			84.65
<u>AT&T Mobility</u>						
10/31/2023	31-OCT-23	October 2023	81.78	0008363	08 429 361 08 448 361	40.89 40.89 40.89
Total for AT&T Mobility			81.78			40.89
<u>Borough of Sykesville</u>						
11/22/2023	22-NOV-23	October-November 2023	2,154.70	0008377	08 429 450	2154.70 2,154.70
Total for Borough of Sykesville			2,154.70			2,154.70
<u>City of Dubois - Bureau of Water</u>						
11/14/2023	14-NOV-23	4541-0, 4781-0, 3850-0, 3824-0, 4270-0, 3623-0	31,264.54	0008364	08 448 451	31264.54
11/03/2023	4813-0-1023	October 2023 Sewer Bill	117,185.30	0008358	08 429 451	117185.30 148,449.84
Total for City of Dubois - Bureau of Water			148,449.84			148,449.84
<u>Core & Main LP</u>						
9/25/2023	T662827	Bolts & Repair Lids	302.25	0008378	08 448 377	302.25 302.25
Total for Core & Main LP			302.25			302.25
<u>CWM Environmental</u>						
10/31/2023	INV230100407	Sludge Disposal	2,439.50	0008359	08 429 376	2439.50 2,439.50
Total for CWM Environmental			2,439.50			2,439.50
<u>Dave Roman Excavating</u>						
11/16/2023	16-NOV-23	Pay Applications 7, 8, & 9	589,728.08	0008371	08 429 377	589728.08 589,728.08
Total for Dave Roman Excavating			589,728.08			589,728.08
<u>Gwin Dobson & Foreman Inc</u>						
10/31/2023	89074	Kiwanis Trail Phase 3	408.85	0008365	08 429 313	408.85
10/31/2023	89121	Platt Road Wastewater	4,847.19	0008365	08 429 313	4847.19 5,256.04
Total for Gwin Dobson & Foreman Inc			5,256.04			5,256.04
<u>Hovis Auto Supply</u>						
11/14/2023	12-1312024	Battery	161.49	0008372	08 429 251	161.49
11/14/2023	12-1312113	Battery Terminal	2.34	0008372	08 429 251	2.34 163.83
Total for Hovis Auto Supply			163.83			163.83
<u>Jewell Electric Inc</u>						
11/16/2023	3480.1	Juniata St Pump Station	2,023.70	0008379	08 429 375	2023.70 2,023.70
Total for Jewell Electric Inc			2,023.70			2,023.70
<u>L/B Water Service, Inc.</u>						
9/22/2023	3749471	Measuring Chamber Assembly	498.50	0008373	08 448 210	1498.50
9/22/2023	3749472	2 Inch Water Meter - The	1,717.15	0008373	08 448 377	1717.15
9/28/2023	3751243	Pulling Sock & Adapter	167.61	0008373	08 448 210	167.61
11/03/2023	3763414	Meters	246.40	0008373	08 448 240	246.40 3,629.66
Total for L/B Water Service, Inc.			3,629.66			3,629.66
<u>Maryland Biochemical Company, Inc</u>						
11/03/2023	11RR1016	Polymer, Bacteria, - STP	876.95	0008374	08 429 221	876.95 876.95
Total for Maryland Biochemical Company, Inc			876.95			876.95
<u>Nupp Printing</u>						
11/14/2023	32367	UB Billing- November 2023	703.04	0008366	08 429 100 08 448 100	351.52 351.52 351.52
Total for Nupp Printing			703.04			351.52
<u>Pace Analytical Services, LLC</u>						
10/13/2023	2349J2402	AR 49-102285 Drinking Water	147.00	0008380	08 448 360	147.00
11/01/2023	2349K0245	49-102285 - Slab Run	155.70	0008360	08 429 360	155.70
11/10/2023	2349K1339	Drinking Water	147.00	0008367	08 448 360	147.00
11/15/2023	2349K1936	AR 49102285 Slab Run	155.70	0008380	08 429 360	155.70
11/21/2023	2349K2661	AR 49-102285 Slab Run	155.70	0008380	08 429 360	155.70 761.10
Total for Pace Analytical Services, LLC			761.10			761.10

Run: 11/29/2023 at 7:51 AM

Sandy Township, Clearfield County
BILLS FOR APPROVAL PAID
LIST OF BILLS

M.A. 2

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
Prochemtech International, Inc						
11/15/2023	0107357	#5 Pump Tubes for STP	241.67	0008381	08 429 372	241.67
Total for Prochemtech International, Inc			241.67			241.67
Stephenson Equipment, Inc						
11/01/2023	19017422	PO 3185 Microswitch	321.23	0008361	08 429 251	321.23
Total for Stephenson Equipment, Inc			321.23			321.23
Sykesville Postmaster						
11/14/2023	14-NOV-23	November 2023 UB Postage	800.00	0008368	08 429 325 08 448 325	400.00 400.00
Total for Sykesville Postmaster			800.00			400.00
United Electric Cooperative						
10/31/2023	5500613500-1023	Exit 101 Lift Station	114.16	0008369	08 429 361	114.16
Total for United Electric Cooperative			114.16			114.16
USA Bluebook						
11/03/2023	00186322	Bubbler Air Compressor &	506.99	0008375	08 429 375	506.99
Total for USA Bluebook			506.99			506.99
Verizon						
11/14/2023	14-NOV-23	Flow Meters, Booster Pumps	397.00	0008370	08 429 362 08 448 361	313.46 83.54
Total for Verizon			397.00			313.46
Wex Bank						
11/01/2023	01NOV2023	Fuel For Vehicles- October	577.05	0008362	08 429 231	577.05
Total for Wex Bank			577.05			577.05
Report Total						759,697.86