

**SANDY TOWNSHIP SUPERVISORS  
SANDY TOWNSHIP MUNICIPAL BUILDING  
1094 CHESTNUT AVENUE, PO BOX 267  
DUBOIS, PA 15801**

**MONDAY, OCTOBER 16 2023 @ 7:00 P.M.**

**MINUTES**

**MEETING CALL TO ORDER**

Chairman Beers Called the meeting to order at 7:08 P.M.

**ROLL CALL**

Board Present:

William Beers

Barry Abbott

Kevin A. Salandra

Mark Sullivan

Samuel Mollica

Staff Present:

Shawn Arbaugh, Manager

Theresa Bracken, Secretary-Treasurer

Kris Kruzalak- Police Chief

Fire Chief Jason Runyon

Others: See sign in sheet.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**APPROVAL OF THE MINUTES**

**Board of Supervisors Regular Meeting Minutes 10-02-2023**

Supervisor Sullivan made a motion to approve the minutes for the October 2, 2023, Supervisors Meeting. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Mark Sullivan – aye

Kevin Salandra –aye

Motion carried.

Samuel Mollica – aye

William Beers – aye

**NEW AGENDA ITEM**

Supervisor Sullivan made a motion to add an agenda item discussing the purchase of a van for the Municipal Authority. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – Aye
Kevin Salandra –aye	
Motion carried.	

**TABLED BUSINESS**  
**UNFINISHED BUSINESS**

**NEW BUSINESS**

**1. Dave Roman Excavating Pay Application No. 9 - \$107,912.40**

Supervisor Sullivan made a motion to pay Dave Roman Excavating \$107,912.40.  
Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – aye
Kevin Salandra –aye	
Motion carried.	

**2. Police Traffic Services Grant Resolution 27-2023**

Sandy Township Police Department is in the process of applying for a Police Traffic Services (PTS) grant funded by PennDot. The grant will cover the 5 municipal police departments in Clearfield County. The purpose of the PTS grant will target enforcement of impaired driving, occupant protection and aggressive driving.

The grant is awarded based on crash data for the county and local municipalities with the objective of reducing traffic crashes. The grant will cover an officer's wages. Sandy Township will be the designated "grantee" and financial stakeholder of the program. The grant is a 3 year award with an allocation of \$112,300.

Supervisor Sullivan made a motion to adopt Resolution 27-2023 Police Services (Aggressive Driving & DUI) Traffic Grant. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – aye
Kevin Salandra –aye	
Motion carried.	

**3. PennDOT Multimodal Grant Application Resolution 28-2023**

Sandy Township is requesting a Multimodal Transportation Fund Grant of \$1,002,765.00 from the Pennsylvania Department of Transportation to be used for the Platt Road Bicycle Lane and Resurfacing Project.

This is a multimodal grant with a 30% match making the Townships match about \$300,000.00.

Supervisor Sullivan made a motion to adopt Resolution 28-2023 PennDOT Multimodal Grant. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –aye

Motion carried.

**4. Award Auditor Proposal for 2023 and 2024**

Sandy Township received one bid for the Audit RFP advertised. Catalano, Case, Catalano, & Clark-Radzeita from Clearfield, PA submitted a bid of \$17,400.00 for 2023 and \$17,900.00 for 2024 and additionally \$2000 if a single audit is required if we expend more than \$750,000 in federal funds with an option open for 2025.

Supervisor Sullivan made a motion to award the Auditing Bid to Catalano, Case, Catalano, & Clark-Radzeita . Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –aye

Motion carried.

**5. Budget Transfer Resolution 29-2023**

The increase to miscellaneous revenue came from a lien satisfaction of 1116 S. Main Street. The increase in the Secretary/Treasurer line item is due to paying out Shelly's sick and vacation leave when she retired. This caused a shortage in this line item. The increase in contractual services is due to increased cleaning costs and insecticide services. The increase in pension costs is due to services at the end of last year that was captured in 2023.

Supervisor Salandra made a motion to adopt Resolution 29-2023 Budget Transfer. Supervisor Sullivan seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –aye

Motion carried.

#### **6. Revised 2024 Uniform MMO**

This is a revised minimum municipal obligation for the Police Department. This revision was recommended by Mockenhaupt, our actuarial, because they did finish the 2023 actuarial evaluation and found Sandy Township is doing very well and so they recommended the reduction from \$259,729 to \$207,861. A savings of \$51,868.00.

Supervisor Sullivan made a motion to accept the revised 2024 Uniformed Pension MMO. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –aye

Motion carried.

#### **7. NEW- Van for Water Sewer Department**

Supervisor Sullivan made a motion to approve the purchase of a 2022 Chevrolet Express 3500 Van for the Municipal Authority for \$54,200.00. Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –aye

Motion carried.

#### **CORRESPONDENCE RECEIVED**

#### **CORRESPONDENCE SENT**

#### **ADMINISTRATIVE REPORTS**

- 1. Tax Collector Report**
- 2. Pennsafe Permit & Fee Report**
- 3. Zoning Report**
- 4. Public Works Department Report**
- 5. Police Department Report**



## **6. Fire Department Report**

**Fire Chief Jason Runyon** reported that the fire companies had lots going on in month of October. Last week they had fire prevention at the school. Trunk or treat was held on the 25th at the Mall and a Touch-A-Truck event at Walmart on the 28th.

We also have some grants. The Safer grant through Lawrence Township. 17 fire companies are involved in that. Three of the Townships are also involved. We should have a final decision soon on which air packs that we will be getting through the air pack grant.

**Chairman Beers** also discussed the controlled burn recently held by the fire companies. It was a structured burn with one of the bigger classes held in the area. There were people who came all the way from Coudersport. There were 25 in attendance and a little over 23 burns.

## **7. AmServ Report**

## **8. Manager's Report**

Manager Arbaugh noted upcoming events in the Township. Leaf collection events will take place October 23rd and November 13th. That information is on our website. Leaves do have to be bagged but not tied at the curb on the night of October 22nd and they'll start on the 23rd.

Treasure Lake also is running their own leaf collection. They are running that program simultaneously.

The Tire event went very well. There were 13,000 pounds of tires collected.

The Planning Commission meeting will be at 3:00 PM on the 17th. Lots on the Agenda.

Also Sandy Township did receive a letter From Gleason, Cherry and Cherry from Tony Cherry. Just acknowledging that the City of Dubois does not intend to contest the petition to stay the consolidation, so they have some reasons for that, but they did explain that in a letter.

Last meeting Manager Arbaugh was asked to investigate the replacement of the fire Chiefs vehicle and what the current condition of the Fire Chiefs vehicle is.

The Township's new mechanic looked it over and found a few minor safety concerns that need to be repaired and addressed. Additionally, some flushing of some of the fluids, but overall ran great. It does have about 89,000 miles on it.

We did get pricing on three different options. We looked at an SUV, 1/2 ton, and the three-quarter ton. Those will be presented at the next meeting.

Supervisor Sullivan made a motion to Receive and File Monthly Reports.

Supervisor Salandra seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Mark Sullivan – aye

Kevin Salandra – aye

Motion carried.

Samuel Mollica – aye

William Beers – aye

**SUPERVISORS COMMENTS**

**Chairman Beers** - It is great work Shawn on the budget and great work for grants, and that's the best thing. Keep them rolling, keep moving forward.

**OPEN MEETING TO THE FLOOR**

**CLOSE MEETING TO THE FLOOR**

**PAYING OF BILLS**

**Checks written from October 3 – October 16, 2023**

<b>General Fund</b>	<b>\$</b>	<b>65,191.60</b>
<b>CDBG Fund</b>	<b>\$</b>	<b>32,712.20</b>
<b>Payroll # 20</b>	<b>\$</b>	<b>104,237.43</b>
		<b>\$202,141.23</b>

Supervisor Sullivan made a motion to Pay bills from the General Fund in the amount of \$65,191.60, CDBG Fund \$32,712.20, and Payroll # 20 \$104,237.43.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – aye
Kevin Salandra – aye	

Motion carried.

**ADJOURN**

Supervisor Salandra made a motion to adjourn. Supervisor Sullivan seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – aye
Kevin Salandra – aye	

Motion carried.

**The meeting adjourned at 7:26 PM.**

Respectfully submitted:



Theresa Bracken  
Secretary-Treasurer