

**SANDY TOWNSHIP SUPERVISORS  
SANDY TOWNSHIP MUNICIPAL BUILDING  
1094 CHESTNUT AVENUE, PO BOX 267  
DUBOIS, PA 15801**

**MONDAY, SEPTEMBER 18, 2023 @ 7:00 P.M.**

**MINUTES**

**MEETING CALL TO ORDER**

Chairman Beers Called the meeting to order at 7:07 P.M.

**ROLL CALL**

Board Present:

William Beers

Barry Abbott

Kevin A. Salandra-

Absent

Mark Sullivan

Samuel Mollica

Staff Present:

Shawn Arbaugh, Manager

Theresa Bracken ,Secretary-Treasurer

Jason Runyon, Fire Chief

Others: See sign in sheet.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**APPROVAL OF THE MINUTES OF THE MEETINGS HELD AUGUST 21, 2023**

- 1. Public Hearing- Rusty Gate Minutes 08-21-2023**
- 2. Public Hearing- Zoning Ordinance Amendment 08-21-23**

Supervisor Sullivan made a motion to approve the minutes for the Rusty Gate Public Hearing and the Zoning Ordinance Amendment Hearing held 08-21-23. Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Mark Sullivan – aye

Kevin Salandra – Absent

Motion carried.

Samuel Mollica – aye

William Beers – aye

- 3. Board of Supervisors Regular Meeting Minutes 08-21-2023**

Supervisor Sullivan made a motion to approve the minutes for the Board of Supervisors Regular Meeting held 08/21/2023. Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **TABLED BUSINESS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

#### **Dave Roman Excavating, Inc., Pay Application No. 8 - \$303,809.43.**

This is pay application #8 the amount of \$303,809.43 for Dave Roman for the Platt Rd. Wastewater project.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to approve payment to Dave Roman Excavating, Inc. in the amount of \$303,809.43.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

#### **C and R Directional Boring Final Pay Application - \$2500.**

Manager Arbaugh explained that this is the final pay application for C&R Directional Boring for the Slab Run Water Project in the amount of \$2500.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to approve payment to C & R Directional Boring in the amount of \$2500.00.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **Mechanic – Approval to Hire Garret Gregor**

The purpose of this agenda item is to seek permission to hire Garret Gregor as our new mechanic. He would have an effective start date of September 24th. He interviewed very well, has great experience working on diesel trucks with PennDOT, also from Murray / Spitzers. He's had experience working on our police cars when they were over at Murray's with some electrical issues. We did a deep dive on his background. Everyone had great things to say about him. He successfully passed his drug test and his background check by the police.

This is an existing position. This was a position where we had a person retire and the existing mechanic bid into that individual's position. We did talk to the City to see if they had any employees that were interested in mechanic's position. They did not. So then we advertised it to the public.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to approve hiring Garrett Gregor as the new mechanic.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **Budget Resolution 23-2023**

This is a resolution moving \$1500 for advertising from the officials to executive. And also our audit was a little higher this year because we needed a federal audit due to expenditures over \$750,000 in federal funds. We have that addition in there to move from tax collection to the auditors of the amount \$6900.00 and then \$2000 from utilities to signal repair. We had a repair needed out at the 830 / Larkeytown Rd. intersection due to the pedestrian signals being stuck. So we had to get a technician here to repair that.

**Chairman Beers** asked Manager Arbaugh if the Township had received the spare controller back yet.

**Manager Arbaugh** replied that we don't have our spare back yet but we do have plans to send it out. We are going to meet with the City and PennDot to talk about this situation and see how we should progress on our traffic controller issues.

**Supervisor Sullivan** asked if the City has had as many go down as the Township.

**Manager Arbaugh** stated that the City has not had as many issues as the Township, but they've had some instances of something odd occurring. We just had an issue at the Boulevard intersection. Luckily, they were able to get it reset. These are things that we just don't expect of a new controller, to have a malfunction like that.

**Supervisor Abbott** asked if that's the Township's responsibility. That doesn't fall back on PennDOT?

**Manager Arbaugh** responded that it is the Township's responsibility. They are



under warranty currently, so since it is a new project, we're seeing what we can do to either have them all looked at and replaced or the warranty extended or something along those lines so that we aren't on the hook for the controllers that were working fine, they were just replaced for the new project to integrate with PennDot's Interstate 80 Traffic Detour plan.

**Supervisor Mollica** asked how much each controllers cost.

**Manager Arbaugh** stated that they are expensive. I think they're in the neighborhood of about \$30,000.

**Chairman Beers** inquired as to the length of the warranty.

**Manager Arbaugh** responded that it is supposed to be a year. We're not sure when the start date is yet. Once PennDot deems the project complete it would kick in that year warranty.

**Chairman Beers** asked if PennDot has seen this issue anywhere else. Manager Arbaugh stated they have not.

**Manager Arbaugh** continued. The most likely scenario is that it's caused from the microchip that's inside of it. They think that's probably some of the issue.

**Supervisor Abbott** -So the PennDOT sign it's out by Snappy's now that's up, says test. Is that going to be rerouting traffic if something happens on 80? Is that a message sign? Is that what that is?

**Manager Arbaugh**- Yeah, that's part of the whole project.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to approve Budget Resolution 23-2023.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

#### **Demolition Award – 4 Overdorf Ave., 117 Tozier Ave., 1099 S. Brady St.**

The purpose this item is to seek approval to award a proposal from Horizon Homes and Construction Services LLC, to demolish 4 Overdorf Avenue, 117 Tozier Ave., and 1099 S Brady St. in the amount of \$11,025. The funding for the project would come from the fiscal year 2022 CDBG program. We wrote up bid specs and corresponding wage rates and we sent that to six local contractors on August 21st. We received four bids and the attached tabulation was there on our opening September 12th, 2023. This bid from Horizon Homes had all the required paperwork. We also completed the state and federal debarment checks and there were no issues. So our recommendation is to award the demolition contract in the amount of \$11,025 to Horizon Homes and Construction Services LLC.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to award the bid for demolition of 4 Overdorf Avenue, 117 Tozier Ave., and 1099 S Brady St. in the amount of \$11,025 to Horizon Homes and Construction Services.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **Section 108 Loan Ordinance 3-2023**

This is an ordinance for the local unit government debt act to seek this loan amount of \$875,000 from the federal HUD program. We have been working on this loan for about a year and it is finally coming to fruition. This loan allows us to leverage our CDBG funds for the next 10 years to pay back this loan for the economic development project on Platt Rd.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to adopt Ordinance 3-2023.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **Sandy Township Concerned Citizens Group – Petitions Presentation**

**Manager Arbaugh** stated that the Township had been contacted by a group that wanted to start a petition process to support what we're seeking from the court system, which is essentially a stay in the consolidation process until the forensic audit is complete and the legal process associated with the criminal investigation is complete. The petitioners had notified me that they've had quite a few signatures and wanted to present those signatures and petitions to the Township supervisors and I think Mr. Varner is here to present that.

**Mr. Varner** responded that they had about 1100 signatures. I would suggest that we supply the judge and his people with two thumb drives with the full list of all registered voters in Sandy Township in alphabetical order so that the judge and his helpers can go through it to their liking without too much trouble. That's probably about it for the moment that I can think of.

**Manager Arbaugh** stated that he thought Cheryl Shankle was going to bring the petitions to present to the board this evening.

**Mr. Varner**-Well, I was under that impression.

**Chairman Beers**- Sir, can you have it here on October 2nd? Could you have the

petitions here October 2nd? That's our next meeting. Can you get with Cheryl? And that way you can present what you have.

**Mr. Varner** - Can you give me a date and time?

**Chairman Beers** - October 2nd. That's our next meeting, Sir.

**Supervisor Abbott questioned Mr. Varner** - OK. I do have a question about that. The gentleman that sat at Treasure Lake was telling people that their petition is to stop consolidation and they were misinterpreting. I always thought your petition was to join us. To pause consolidation at the present time.

**Mr. Varner**-What we have been telling everybody was on the signs that we had. We were asking a judge to pause the consolidation until all legal or illegal activities are all taken care of in DuBois. After that, some judge somewhere will make a determination as to what happens next.

**Supervisor Abbott** - You are correct. I'm just stating what was spoken. I did see the sign at Treasure Lake about pausing, but also the people that were collecting the signatures stated that this is to stop consolidation. Not to my knowledge, and that I know I was asked that.

**Mr. Varner** - There for people to read it, and in general I will guarantee you that's what we told everybody, and we would lay out the forms there and highlight the fact that physically on the statements where we were only pausing until all legal matters are taken care of.

**Supervisor Mollica asked**- Any legal matters. Does that mean until a conviction or trials? If someone does get go to trial, does that mean that or what does that mean? Or as that goes. A pause until all the legal issues are done or.....

**Manager Arbaugh replied**- The petition stated on it that until the forensic audit is complete and criminal matters are resolved within the City of DuBois.

**Chairman Beers** - Let's table that until the next meeting.

A motion was made by Supervisor Sullivan and seconded by Supervisor Abbott to table the Citizens Petition Presentation until the next meeting.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

**CORRESPONDENCE RECEIVED**



- **Tax Claim Sale Lot 457 Section 19 Cornfish Cay Ln- \$400.00**
- **Tax Claim Sale Lot 353 Section 16- \$400.00**
- **Tax Claim Sale Lot 352 Section 16- \$400.00**
- **Tax Claim Sale Lot 581 Section 19- \$400.00**
- **DuBois EMS Ambulance Service-**The Township received a letter that the DuBois EMS will be shutting down services effective October 30, 2023.
- **2024 Estimated Liquid Fuels & Turnback Allocations-** Notice was received that the Township will receive \$440,516.22 in Liquid Fuels Funds and \$41,680.00 in Turnback Allocation Funds.
- **YMCA Summer Program report-** Manager Arbaugh explained that every year the Township partners with the YMCA for a summer program. The Township supplies the cost for the volunteers to go up and do the summer program. The program runs from 10 A.M. until noon throughout the summer . This year they had a great turnout with about 94 kids in attendance.
- **Household Hazardous Waste collection event -** Clearfield County Solid Waste Authority is sponsoring a household hazardous waste event that's on October 7th from 9:00 to 1:00 in Clearfield. That information is also on our website on the homepage. But you can take in TVs or paints or any kind of chemicals you have stored in your home. You do have to pay a disposal fee, but they will take it for relatively inexpensive prices and dispose of it properly.
- **Concerned Citizen Letter – Anonymous**

**Supervisor Abbott asked Manager Arbaugh-** Hey, Shawn, can I get back to the household hazardous waste event, is the county trying to bring anything for our citizens up here atop the mountain. Or do we have to drive to Clearfield?

**Manager Arbaugh-** We have to drive there. They have to have a large area as there are a lot of stipulations about the site, so they try to do it countywide. But I will talk here in my report about something that the Clearfield Solid Waste Authority is doing here for our area.

Supervisor Sullivan made a motion to Receive and File Correspondence Received.  
Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **CORRESPONDENCE SENT**

**City of DuBois Hiring Letter**

This was a letter Sandy Township sent to DuBois City basically saying we disallow adding new positions. The City advertised for a finance director and also a manager. They have an existing manager under contract and the finance director was a new position. So we just simply reiterated the decisions from the August 21st meeting.

Supervisor Sullivan made a motion to Receive and File Correspondence Sent.  
Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye	Samuel Mollica – aye
Mark Sullivan – aye	William Beers – aye
Kevin Salandra – Absent	
Motion carried.	

## **ADMINISTRATIVE REPORTS**

- 1. Tax Collector Report**
- 2. Pennsafe Permit & Fee Report**
- 3. Zoning Report**
- 4. Public Works Department Report**
- 5. Police Department Report**
- 6. Fire Department Report**
- 7. AmServ Report**
- 8. Manager's Report –**

- a. Manager Arbaugh thanked George Heigel and Swift. Kennedy. They gave a \$250 donation to the fire companies for Fire Prevention week.
- b. Additionally, I wanted to let you know we've been passing out some coloring books to the second graders in the area for fair housing. We partnered with Clearfield County Redevelopment Authority and the City of DuBois and several other local municipalities to really promote fair housing. The police are also helping pass those coloring books out to the local schools.
- c. Breck Rd. update. Quick update on that. We do have engineering underway. Survey was completed down there. In the near future we'll be digging some test pits and also we're working on the GP-11 permit needed for the waterway currently. So we'll be working through that. Our goal is to have it constructed with our own forces by June 1st of next year. So that's what we're working towards.
- d. I wanted to just pass along Waste Management does have a fuel increase of 4 Cents per month so the bills will be slightly higher than they have been previously.
- e. We did receive our 2022 audit so I did distribute that to the board. It was a



good audit. It is available to the public if interested, so we can do a right to know request or you can stop in our building to see that one. Additionally, our time limit was up on our current auditors, so we had to put out a request for proposals for auditing services. We did it for two years with the potential to extend it one year, so the two years won't carry into the current consolidation proposed year, but we may for 2025 the audit will be done in 2026. We didn't award them, we left it open that we could come back and negotiate that year also. So we expect bids in here in the next two weeks for decision either October 2nd or the 16th.

- f. Tire Collection Event on October 4<sup>th</sup>- The Clearfield County Solid Waste Authority in conjunction with Sandy Township is allowing folks to bring in tires. Up to four residential tires per household. So we'll collect those here, and then we'll transport them down to the landfill on October 5th. So that'll be open 8 A.M. to 4 P.M. for folks to bring in tires. We're excited about this because waste management doesn't take tires. It's hard to get rid of them, and now we have an opportunity to really get some of those old ones out of the community. So we're excited about that. That is on our website. It will be on October 4th.
- g. Additionally, we're going to have a confidential shredding event on October 9th so that also will be here at Sandy Township building so folks can bring in up to a full size box of materials that need to be shredded and get rid of it for free.
- h. And lastly, I just want to let you know about our paving operations. They are going to start tomorrow. Glenn O Hawbaker will be here until they're finished with our program this year. They're going to be starting on San Spur Rd and Kiwana's Trail, Arminta St., Brown and Blakely and they'll be starting the milling and paving operations tomorrow, so we keep an update on our website just to show you where they're moving to. So folks who are wondering, they can always check out our home page.

Supervisor Sullivan made a motion to Receive and File Monthly Reports.  
Supervisor Abbott seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

### **SUPERVISORS COMMENTS**

### **OPEN MEETING TO THE FLOOR**

**DuBois Resident Jen Jackson** - I actually just have a question on the YMCA summer program. Is that the City and Sandy Township?

**Manager Arbaugh**- The Township pays the YMCA to host the program up there, but any resident can go from wherever. Any member of the public could go there.

**DuBois Resident Jen Jackson** -I know my grandkids went, but that's funded through Sandy Township?

**Manager Arbaugh**- Yeah, Correct. So. Anybody that wants to go there. We have folks from Rockton and Reynoldsville that come in.

**Resident Dave Rupprecht** - There's a sign that was taken down by taken out by a vehicle. I guess I was on vacation last week on the curve on Sher De Lin from the sharp curve coming up. I walk that frequently. It's down in the woods. There's a tree scab up there and there's a Land Rover grill land down there, but is that the state or who do I talk to?

**Chairman Beers**- That's a state highway, yeah.

**Resident Dave Rupprecht** - I mean, the sign is laying down in there and along with the grill and somebody's hoodie. You can see where flares were burned on the road that you know, control the traffic flow. But I guess it happened late in the evening and maybe drinking involved. So they just got out as quick as they got up. That's a wicked turn if you're telling if you're coming from the. Other side down. And somebody cheats out a little bit. Even if you're sober. You can get pushed off that.

**Manager Arbaugh responded – that he would contact PennDot to repair the sign.**

**Chairman Beers** - How's the trucks?

**Resident Dave Rupprecht** - Different neighbors say I must be the mayor of the street because the number of trucks has decreased a lot. That must be due to the you said they're getting to the point where it's going to be just reclamation eventually and that may be the case. I see something green. Whatever landscaping or you know, just it's not the same trucks have been running all the time and not nearly as much and they all quietly go past. That's appreciated. Numerous neighbors also commented to me on that. So it was nice.

## **CLOSE MEETING TO THE FLOOR**

## **PAYING OF BILLS**

**Checks written from August 22 – September 18, 2023**

<b>General Fund</b>	<b>\$</b>	<b>111,358.85</b>
<b>CDBG Fund</b>	<b>\$</b>	<b>1,615.69</b>
<b>State Fund</b>	<b>\$</b>	<b>16,217.49</b>
<b>Payroll # 17</b>	<b>\$</b>	<b>87,880.80</b>
<b>Payroll #18 (+Longevity &amp; Hosp Opt Out)</b>	<b>\$</b>	<b>117,844.91</b>
		<b>\$334,917.74</b>

Supervisor Sullivan made a motion to pay bills from the General Fund in the amount of \$111,358.85, the CDBG Fund in the amount of \$1,615.69, the State Fund in the amount of \$16,217.49, Payroll #17 in the amount of \$87,880.80, and Payroll #18 in the amount of \$ 117,844.91.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra –Absent

Motion carried.

**ADJOURN**

Supervisor Abbott made a motion to adjourn. Supervisor Sullivan seconded the motion.

A roll call vote was taken.

Barry Abbott – aye

Samuel Mollica – aye

Mark Sullivan – aye

William Beers – aye

Kevin Salandra – Absent

Motion carried.

**The meeting adjourned at 7:36 PM.**

Respectfully submitted:



Theresa Bracken  
Secretary-Treasurer