

SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801

MONDAY, MAY 15, 2023 @ 7:00 P.M.

AMENDED AGENDA

MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

EXECUTIVE SESSION

APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD MAY
1, 2023

TABLED BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

1. Dave Roman Excavating – Payment Request #4
2. Appoint Secretary-Treasurer – Theresa Bracken
3. Resolution 12-2023 – Budget Transfer Resolution
4. Consolidation Process Extension
5. Participation in Consolidation matters between the City of DuBois and Sandy Township

CORRESPONDENCE RECEIVED

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Equipment Expense Report – April 2023
2. Tax Collector's Report – April 2023
3. Pennsafe Permit & Fee Report – April 2023
4. Zoning Report – April 2023
5. Public Works Report – April 2023
6. Police Department Report – April 2023
7. Fire Department Report – April 2023

8. Dusan Report – April 2023
9. Manager's Report

SUPERVISORS COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from May 2, 2023 – May 15, 2023

General Fund	\$	214,538.61
State Fund	\$	4,486.50
Payroll # 9	\$	109,036.89

ADJOURN

**SANDY TOWNSHIP SUPERVISORS
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, MAY 15, 2023 @ 7:00 P.M.

MINUTES

MEETING CALLED TO ORDER

Chairman Beers called the Board of Supervisors meeting to Order at 7:05 p.m.

ROLL CALL

Board Present:

Barry Abbott
William Beers
Samuel Mollica
Kevin A. Salandra
Mark Sullivan

Staff Present:

Shawn Arbaugh, Manager
Theresa Bracken Secretary-Treasurer
Patrick Green, Zoning Officer
Kris Kruzelak, Police Chief
Others: See sign in sheet.

PLEDGE OF ALLEGIANCE

AGENDA AMENDMENT- Participation in Consolidation matters between the City of DuBois and Sandy Township.

Supervisor Sullivan made a motion to add new business item #5 Participation in Consolidation matters between the City of DuBois and Sandy Township.
Supervisor Salandra seconded the motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

EXECUTIVE SESSION:

Chairman Beers stated that an executive session was held prior to the meeting for legal matters and personnel.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Supervisor Abbott remarked about the importance of healthy discussion and respecting differing opinions stating that is how good government works.

APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 17, 2023

Motion by Supervisor Sullivan second by Supervisor Salandra to approve the Minutes of the Regular Meeting held May 1, 2023. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

Dave Roman Excavating – Payment Request #4 Platt Road Sanitary Sewer Extension Project in the amount of \$332,726.77.

Supervisor Sullivan made a motion to approve Dave Roman Excavating Payment Request #4 in the amount of \$332,726.77. Supervisor Salandra seconded the motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

Appoint Secretary-Treasurer – Theresa Bracken

Supervisor Sullivan made a motion to appoint Theresa Bracken as Secretary-Treasurer. Supervisor Salandra seconded the motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

Resolution 12–2023 – Budget Transfer Resolution

Manager Arbaugh noted the resolution is necessary to increase police expenditures due a PCCD Grant received, a contract with DCC for the school resource Officer and also to reflect an insurance payment due to damages to a traffic light controller at Shaffer Road & Rt 255.

"Increase Police Grants/Contributions Revenue (397.020) by \$592,937, Police Grant Expenditure (410.970) by \$562,937, and Police Officer part-time (410.150) by \$30,000; and increase Compensation Loss of Fixed Assets Revenue (391.200) by \$47,172 and Traffic Light Contractual Services (434.450) by \$47,172; and \$1,193 from Seminar/Conferences (400.460) to Property Tax refunds (491.911)."

Supervisor Sullivan made a motion to approve Resolution 12-2023. Supervisor Salandra seconded the motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

Consolidation Process Extension

Manager Arbaugh stated that this agenda item reflects on some uncertainty surrounding the financial situation with the City of DuBois. The Board of Supervisors will have discussion on how to move forward, if they should move forward, or if they can take a break until audit processes play out.

Chairman Beers discussed the uncertainty of what's going on in the other municipality. He stated there should be a stay in the process until they see a clearer financial picture. He stated the Township residents elected him to watch over the Township's funds and not pay for somebody's wrong doings. It could be six months, twelve months or two years. We are just not sure yet. There are things coming out daily anymore.

Manager Arbaugh pointed out that the city is undergoing a forensic audit, a process that is going to take some time. Most likely it will take a year or longer before there are any answers from that audit.

Supervisor Abbott inquired about the petition process. Manager Arbaugh responded by saying the petition has not been drawn up yet. Upon approval of this agenda item, the Supervisors would authorize the solicitor to draw up that petition to present to the court system.

Supervisor Abbott inquired as to the possible cost of filing the petition and what are the processes and procedures.

Manager Arbaugh responded that it may cost \$5000.00 to \$10,000.00 for that process. The solicitor would be in charge of that process working with the Township Manager. Supervisor Abbott then asked if the Board was willing to pay that amount.

Chairman Beers pointed out that we haven't had a Joint Board meeting since November and two or three subcommittee meetings, and we paid \$8,400 to the Joint Board solicitor with nothing to show for it.

Other Board members replied that it's worth it to protect the Township from more problems in the future and protect the Township residents from a financial burden. Supervisor Abbott asked if this topic should be put on hold until after the election process.

Supervisor Mollica commented that the election process has nothing to do with this. Discussion was held by the Board as to the effect the upcoming election may have on the consolidation.

Supervisor Salandra outlined that the election was a primary election, and it doesn't mean that person would be elected in November. Additionally, he commented that he would still get a vote until December 31 either way.

Manager Arbaugh stated that there were funds budgeted for the Joint Board solicitor costs that could be used for the petition.

Supervisor Abbott inquired as to what will happen to the water and sewer rates if a stay is granted. Manager Arbaugh responded that there is an agreement with City of

DuBois which dictates how the rates will be set. The plan was to consolidate the water and sewer authorities quicker in order to save the Sandy Township customers some money. There were some stumbling blocks to consolidating the authorities and now it's important to wait for the forensic audit before combining budgets.

Supervisor Abbott asked if the Joint Board and subcommittees would be allowed to continue to work, or would it be stopped.

Chairman Beers explained that topic was under agenda item #5.

Supervisor Salandra stated that when you begin a new process, if things are not what they seem you need to take pause. You need to get all the facts. He stated that it was brought up in a city meeting that water funds may have been improperly spent on ball fields, the community fund and possibly the fire department. If that is true, money may need to be repaid and that should not be a burden on the Sandy Township taxpayers. There are so many unknowns. Supervisor Salandra went on to say that he still believes that consolidation is the right move but it's important to get all the facts and take necessary action to protect the citizens of Sandy Township.

Supervisor Abbot agreed with Supervisor Salandra that currently Sandy Township does not have any involvement in what's happening in the city and that we need to take time to get to know each other better before moving forward. He stated that Sandy Township has to move on. The residents of DuBois may have further surprises down the road that they don't like.

Supervisor Sullivan made a motion to authorize the solicitor in conjunction with the Township Manager to file a petition with the appropriate court system to seek a stay in the consolidation process between the City of DuBois and Sandy Township. The motion was seconded by Supervisor Salandra. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

Participation in the Consolidation Matters Between the City of DuBois and Sandy Township

Supervisor Sullivan made a motion to put a stay on all consolidation related activities until a court ruling regarding the petition is rendered.

Supervisor Salandra clarified that the stay in consolidation processes included Joint Board and subcommittee meetings, and Township employee and Township appointed committee members from participating in consolidation processes.

Supervisor Abbott commented that if the motion passes, maybe the Township Manager could open a dialogue with the City asking them to join in the petition process.

Supervisor Abbott seconded that motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

Correspondence Received

Correspondence Sent

Police Report:

Chief Khris Kruzalak reported that the SRO at DCC has received good reports from the administration and Office Kidder is doing a great job. That program is working well.

Managers' Report

Manager Arbaugh reported that the Township did receive five proposals for the towing service advertisement. All five proposals are for light-medium tows and one was received for heavy tow. The proposals will be reviewed and hopefully a recommendation will be presented at the June meeting.

There will be a bridge naming ceremony at the Hickory Grange on June 17th to name some bridges on Rt. 255 in Sabula for Sergeant Reasinger and Sergeant Tinker. Manager Arbaugh has been asked to speak there and the Supervisors are all invited. Manager Arbaugh had the opportunity to meet with Senator Caseys Office to discuss some commercial industrial development within the Township. There was a long discussion about a possible location for a rare earth material processing facility. Manager Arbaugh stated that there is an ideal property in the Township that has all the utilities, access to rail and an active coal mine on site. An adjacent property is also in the PJM queue for solar development. Manger Arbaugh will continue to work on getting that facility in the Township. Discussion was also had about some sewer needs on industrial drive and some grants funds available to help get that area built up.

This week there will be a road turnback audit on Dixon Ave and Tozer Avenue. Documents are being prepared for those already.

Supervisor Sullivan made a motion to receive and file reports. Supervisor Salandra seconded the motion. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

SUPERVISORS COMMENTS

Barry Abbott : “ I recant my apology. I rest my case on the freedom of speech.”

Mark Sullivan: “People may be disappointed in the decision regarding the consolidation, I believe it is in the best interest of the citizens of Sandy Township until we have a clearer picture of what is happening in the City of DuBois.”

Sam Mollica: "I Just wanted to mention that I am hoping the Courts will grant a stay and give us some time to digest what is going on in the City and if they don't how do we function and feel like we are getting a fair shake if they don't. I will be very disappointed if a stay is not granted because I want to see the consolidation done right. It won't be done right if we don't have all the information and that could take one to two years. It could be 2030. It's supposed to be 2026 but it could be longer, maybe two elections cycles"

Barry Abbot: "I want to congratulate our Supervisors. We could have been jumping up and down. What we saw tonight was good government. What you saw was some good discussion and a good vote. Gentlemen, I thank you."

OPEN MEETING TO THE FLOOR

Mark Zmitravich, a resident of DuBois also commented on the civility of the Township meetings compared to some at the other municipality. The example of good government is appreciated. It was expressed that there is disappointment in wanting to put a hold on the consolidation, but it is understandable. Talks will resume sooner or later.

Jenn Jackson, a resident of DuBois who is running for DuBois City Council stated she was glad the Supervisors voted for the stay because she felt it will get worse before it gets better and she wouldn't go into business with the City right now.

Another unspecified resident also stated that they agreed with delaying the consolidation. A question was asked about how the 2026 date was set and by whom. Chairman Beers stated that it was set when they took the vote and the Township had up to five years to get it done and that would be 2026. That is why the Township has to petition to the court this way.

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from May 2, 2023- May 15, 2023

General Fund	\$214,538.61
State Fund	\$4,486.50
Payroll #9	\$109,036.89

Motion by Supervisor Sullivan second by Supervisor Abbott to pay General Fund \$214,538.61; State Fund \$4,468.50, and Payroll #9 \$109,036.89. A roll call vote was taken.

Barry Abbott – aye	William Beers – aye
Samuel Mollica – aye	Kevin Salandra – aye
Mark Sullivan – aye	
Motion carried.	

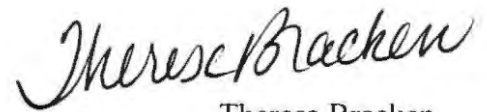
ADJOURN

Motion by Supervisor Abbott, seconded by Supervisor Salandra to Adjourn at 7:36 p.m. A roll call vote was taken.

Barry Abbott – aye
Samuel Mollica – aye
Mark Sullivan – aye
Motion carried.

William Beers – aye
Kevin Salandra – aye

Respectfully submitted:

A handwritten signature in black ink, reading "Theresa Bracken". The signature is written in a cursive, flowing style.

Theresa Bracken
Secretary-Treasurer

Sandy Township, Clearfield County

Check Register from 5/02/2023 to 5/15/2023

General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050946	5/02/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services (226.71
0050947	5/02/2023	[AQUAPAIN] Aqua Pennsylvania, Inc. (0028020881542695)	1,510.88
0050948	5/02/2023	[CARLTE] Carlson Technologies, Inc (Invoices 38250, 38253)	893.75
0050949	5/02/2023	[DUBOCI] City of Dubois - Bureau of Water (4463-0,4097-0,4291-0)	235.10
0050950	5/02/2023	[ROMAEX] Dave Roman Excavating (Platt Road Wastewater)	8,460.00
0050951	5/02/2023	[KUHACO] Kuharchik Construction Inc (Traffic Signal Repair)	47,672.08
0050952	5/02/2023	[BOZOHE] Law Office of Heather Bozovich (Lot 61 Section 14 Treasure Lake)	1,192.95
0050953	5/02/2023	[NATIFU] National Fuel (3760051-06, 3760050-08, 5014599-01)	273.93
0050954	5/02/2023	[PARIUN] Paris Companies (107400)	447.63
0050955	5/02/2023	[WEXBANK] Wex Bank (0496-00-242305-1)	5,060.64
0050942	5/04/2023	[AFLAC] AFLAC (Invoices 2023-08, 2023-09)	372.38
0050943	5/04/2023	[JANNMO] Janney Montgomery Scott (Pay period ending 4/29/2023,Police	1,960.34
0050944	5/04/2023	[PSABMR] PSAB MRT Administrative Office (Pay period ending 4/29/2023	2,417.49
0050945	5/04/2023	[TIMBFE] Timberland Federal Credit Union (Pay period ending 4/29/2	881.00
EFT	5/10/2023	[MEIT] MEIT (Hospitalization-Life-AD&D)	63,685.54
0050956	5/15/2023	[ACEHD] Ace Hardware Of Dubois (Customer #10121)	51.27
0050957	5/15/2023	[ADRISAF] Adrian Sandy Fire Company #3 (Monthly Allocation)	5,000.00
0050958	5/15/2023	[ADVAOF] Advanced Office System, Inc (Acct # ST06)	396.76
0050959	5/15/2023	[AMAZON] Amazon Capital Services (Invoice # 1YNM-4CGV-ND1M)	32.85
0050960	5/15/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services (Printer	253.32
0050961	5/15/2023	[CARLTE] Carlson Technologies, Inc (Monthly Billing For May)	398.67
0050962	5/15/2023	[CENTCO] Centre Communications, Inc (Radio Programming)	45.00
0050963	5/15/2023	[CLEAWH] Clearfield Wholesale Paper (Acct# 206500)	692.07
0050964	5/15/2023	[CNASUR] CNA Surety (Secretary Bond)	1,643.75
0050965	5/15/2023	[COMCASTP] COMCAST (Internet)	341.18
0050966	5/15/2023	[COREMAIN] Core & Main LP (Invoices 8741365)	761.93
0050967	5/15/2023	[COUREX] Courier Express (Account #00030946)	1,122.72
0050968	5/15/2023	[Culligan] Culligan Water (Invoices 04/30/23, 287-09969908-7)	106.10
0050969	5/15/2023	[GATEWAY] Gateway Cafe (Catered Lunch)	735.08
0050970	5/15/2023	[GLOCIN] Glock Professional, Inc (Invoices 100179565, 100179567)	500.00
0050971	5/15/2023	[GREADU] Greater Dubois Chamber (Business Luncheon)	25.00
0050972	5/15/2023	[HOVIAU] Hovis Auto Supply (Account # 13-012 PO#19713, 19714, 19723)	1,187.77
0050973	5/15/2023	[KIMBMI] Kimball Midwest (Account # 95849)	768.74
0050974	5/15/2023	[KISKVA] Kiski Valley Uniforms and Supply (Rain Jackets Smith & Johnson)	344.90
0050975	5/15/2023	[BOZOHE] Law Office of Heather Bozovich (ZHB Solicitor)	453.75
0050976	5/15/2023	[LOWE'S] Lowe's (Acct# 98001951536)	149.06
0050977	5/15/2023	[MAGNA5] Magna5 MS LLC (Online Backup & Antivirus)	286.66
0050978	5/15/2023	[NORTPOFICO] North Point Fire Co. (Monthly Allocation)	5,000.00
0050979	5/15/2023	[OKLACI] Oklahoma Civilian Def Fire Company (Monthly Allocation)	5,000.00
0050980	5/15/2023	[PEGGYSC] Peggy's Sunshine Cleaning (April 2023 Cleaning)	1,226.40
0050981	5/15/2023	[POCKPR] Pocket Press, Inc (PA Law Handbooks Invoice #131357)	259.87
0050982	5/15/2023	[PWRDMS] PowerDMS (Invoices 35853, 35867)	13,721.13
0050983	5/15/2023	[S&DCALIB] S & D Calibration Services (Accutrak calibration)	64.00
0050984	5/15/2023	[SALZHU] Salzmann Hughes, PC (Invoice 25304)	767.50
0050985	5/15/2023	[SPITZERAUTO] Spitzer Autoworld Dubois LLC (Acct #DF12007)	151.54
0050986	5/15/2023	[STAHS] Stahl Sheaffer Engineering (21-363 Shaffer Drive)	21,010.00
0050987	5/15/2023	[SWIF] State Workers' Insurance Fund (Policy 06171537)	3,233.00
0050988	5/15/2023	[TRANAS] Trans Associates Engineering Cons Inc (Project J22158)	7,511.17

Sandy Township, Clearfield County

Check Register from 5/02/2023 to 5/15/2023

General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050989	5/15/2023	[UGIENE] UGI Energy Services, LLC (Customer Number T0002329)	468.62
0050990	5/15/2023	[VERIZON] Verizon (Police- County Control)	39.57
0050991	5/15/2023	[WAYOFF] Way Office Plus (348893-0)	9.04
0050992	5/15/2023	[WAYLFA] Wayland Farm Supply (Invoice 335557)	489.77
0050993	5/15/2023	[05336-S] West Sandy Fire Company (Monthly Allocation)	5,000.00
<u>Total Checks:</u>			<u>214,538.61</u>

Sandy Township, Clearfield County

Check Register from 5/02/2023 to 5/15/2023

State Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000376	5/02/2023	[BUCKEX] Bucktail Excavators, Inc (2A Limestone)	4,486.50
<u>Total Checks:</u>			<u>4,486.50</u>



SANDY TOWNSHIP

SIGN IN SHEET

Date: _____

Name / Address

Name / Address

Steven Middle - GANT

Elaine Haskins C-E

Jason Ruyon

Gary Bojalad

Dave Ruppel

Kathleen Foulkrod

Frank Foulkrod

Red Fairman

Jenn Jackson

Kristen Dunn (on phone)

MARK ZMITRUVICH

Louise Bennett

Lori McMahon

218 Lincoln Drive

1882 Sher de Lin

39 Nelson Nursery Lane

"

"

528 Kilmer Rd Dubois PA.

42 N Brady St

614 W. WEBER AVE

Sunny 106

105 Wood St Dubois