

**SANDY TOWNSHIP SUPERVISORS  
SANDY TOWNSHIP MUNICIPAL BUILDING  
1094 CHESTNUT AVENUE, PO BOX 267  
DUBOIS, PA 15801**

**MONDAY, MARCH 20, 2023 @ 7:00 P.M.**

**AGENDA**

**MEETING CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD MARCH 6, 2023**

**TABLED BUSINESS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Dave Roman Excavating – Pay Application No. 2
2. Gabriel Fera Invoices – December 2022, January 2023, and February 2023
3. 2023 Road Program – Permission to Bid
4. Public Works Garage Roof Repair – Award Proposal
5. Opioid Settlement – Authorize Execution of Participation Documents
6. T-Mobile Grant Request Approval
7. CDBG FY2018 Budget Revision
8. Lot Consolidation/PRD Modification - Snyder

**CORRESPONDENCE RECEIVED**

1. KTH Architects – Meeting Minutes
2. Clearfield County Drive-Thru Recycling Collection Event

**CORRESPONDENCE SENT**

**ADMINISTRATIVE REPORTS**

1. Equipment Expense Report – February 2023
2. Tax Collector's Report – February 2023
3. Pennsafe Permit & Fee Report – February 2023
4. Zoning Report – February 2023
5. Public Works Report – February 2023
6. Police Department Report – February 2023
7. Fire Department Report – February 2023
8. Dusan Report – February 2023
9. Engineer's Report
10. Manager's Report

**SUPERVISORS COMMENTS**

**OPEN MEETING TO THE FLOOR**

**CLOSE MEETING TO THE FLOOR**

**PAYING OF BILLS**

Checks written from March 7, 2023 – March 20, 2023

General Fund	\$	151,461.41
CDBG Fund	\$	298.43
State Fund	\$	2,532.64
Payroll #5	\$	127,328.44

**EXECUTIVE SESSION**

**ADJOURN**

**SANDY TOWNSHIP SUPERVISORS  
SANDY TOWNSHIP MUNICIPAL BUILDING  
1094 CHESTNUT AVENUE, PO BOX 267  
DUBOIS, PA 15801**

**MEETING MINUTES**

**MONDAY, MARCH 20, 2023 @ 7:00 P.M.**

**MEETING CALL TO ORDER**

Kevin Salandra called the Supervisors meeting to order at 7:07 p.m.

**ROLL CALL**

Board Present:

Barry Abbott (By Phone)

Sam Mollica

Kevin A Salandra

Mark Sullivan

Absent: William Beers, Jr.

Staff Present:

Shawn Arbaugh, Manager, Engineer,  
Secretary/Treasurer

Jason Runyan, Fire Chief

Others: See Attendance Sheet

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD MARCH 6, 2023**

Motion by Mark Sullivan second by Samuel Mollica to approve the Minutes of the Regular Meeting of March 6, 2023. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

Samuel Mollica – aye

Mark Sullivan – aye

Motion carried.

**TABLED UNFINISHED BUSINESS**

**NEW BUSINESS**

**1. Dave Roman Excavating Pay Application No. 2 \$287,735.40**

Manager Arbaugh presented the Dave Roman Excavating Pay Application No.2 in the amount of \$287,735.40. This Pay Application has been approved by the Sandy Township Municipal Authority and will also need the Board of Supervisors approval. The Pay Application is for the Platt Road sewer project. Approximately \$83,000 will be paid from CDBG and approximately \$202,000 will be paid from ARC. Township Engineers GD&F reviewed and recommended approval.

Motion by Mark Sullivan second by Barry Abbott to approve the Dave Roman Excavating Pay Application No. 2 in the amount of \$287,735.40. A roll call vote was taken.

Barry Abbott – aye

Kevin Salandra – aye

Samuel Mollica – aye

Mark Sullivan – aye

Motion carried.



## **2. Gabriel Fera Invoices**

Invoices were presented for December 2022, January and February 2023 for Gabriel Fera regarding Consolidation. Supervisor Mollica recommended that the invoices not be paid until a further review of the invoices are made. He commented that the December billing is in error.

Motion by Samuel Mollica second by Mark Sullivan to table the payment of the Gabriel Fera Invoices until further review. A roll call vote was taken

Barry Abbott – nay	Kevin Salandra – aye
Samuel Mollica – aye	Mark Sullivan – aye

Motion carried.

## **3. 2023 Road Program**

Manager Arbaugh requested approval to bid out the 2023 Road Program. The roads proposed for the program: Hand St., Northwood Ave., Wasson Ave., Reynolds Ave., San Spar, S. 8<sup>th</sup> St., Arminta St., Brown St., Blakely, Sunflower Dr., Apron Shaffer Road/Oklahoma Cemetery Road. Mr. Arbaugh suggested Kiwanis Trail be considered as an add-on using Maple Ave. Turnback Funding if the bids come in under estimates. The estimated cost of the program is \$1,699,000. (\$700,000 from Liquid Fuels, \$640,000 from Capital Reserves, \$350,000 from the Maple Avenue Turnback Fund).

Motion by Mark Sullivan second by Samuel Mollica to bid the 2023 Road Program as presented and adding Kiwanis Trail as an alternate. A roll call vote was taken.

Barry Abbott – aye	Kevin Salandra – aye
Samuel Mollica – aye	Mark Sullivan – aye

Motion carried.

## **4. Public Works Garage Roof Repair – Award Proposal**

Manager Arbaugh reported on the Public Works Garage Roof Repair Project. He said he is seeking approval to award a proposal from Blair Roofing, Inc. to conduct repair and improvements of the Public Works Garage Roof in the amount of \$68,600. The funding for the project would come from the Capital Improvements Fund. The garage roof has had significant leaking issues for several years. The Township put out public bids to replace the roof in 2021 and 2022 and the bids that came in were cost prohibitive and the budgeted money for the project (\$75,000) went into capital reserves. Township staff attempted to fix the leaks by replacing all the screws and adding sealant material around them late last year. This made the leaking problem worse. Manager Arbaugh said he reached out to three companies to get proposals on repairs and improvements to the roof to stop the leaking without replacing the roof. Three proposals were received, each identified different methods to handle the leaking problems. Three proposals were received with each identified different methods to handle the leaking problems. All County Contracting - \$58,000; Conklin Roofing \$62,136; Blair Roofing \$68,600. Two industry experts were consulted to review the proposals and provide feedback. Both experts agreed that the Blair Roofing, Inc. product was the best option to move forward. Additionally, Blair Roofing offers a 20-year warranty and is on the Costars contract, which allows us to award without the bidding process.

Discussion followed with Mr. Salandra suggesting the local contractors have an opportunity to bid and maybe come in lower than the proposals submitted.  
Motion by Barry Abbott second by Mark Sullivan to award the Garage Roof Repair Project

to Blair Roofing, Inc. under the Costars program as requested. A roll call vote was taken.

Barry Abbott – aye                      Kevin Salandra – nay  
Samuel Mollica – aye                  Mark Sullivan – aye

Motion carried.

#### **5. Opioid Settlement – Authorize Execution of Documents**

Manager Arbaugh requested approval to execute the Opioid Settlement Documents. The packet of settlement participation forms relates to a series of settlement agreements to large opioid epidemic lawsuits involving the following entities: (1) Allegran, (2) Teva, (3) CVS, (4) Walgreens, and (5) Walmart. Pennsylvania is participating in all of these settlements, which allows PA Counties and PA Subdivisions to participate in these settlements. The Commonwealth will split what funds it receives between itself, the Counties, and Litigating Subdivision in line with a Trust Order it issued for previous opioid settlements. The amount Pennsylvania receives from each settlement and in turn the amount Pennsylvania will allocate to the individual counties will turn on the participation levels of the subdivision within each county. For that reason, the county has an incentive to grow municipal participation. Because the Townships population exceeds 10,000, its participation has a more direct impact on the amount to be received by the Commonwealth and Clearfield County. If the Township participates in these settlements by completing the forms, it increases the chances that the commonwealth and the County will receive more money from the Settlement Funds. This in turn could make it more likely that the Township will receive a benefit from these funds through the County. If the Township executes the Settlement Participation Forms, it agrees to be bound by the Settlement and to release any claims it may have against the various Defendants. That would foreclose the Township's ability to directly sue the various Defendants for damages. Manager Arbaugh commented that the Township is extraordinarily unlikely to pursue such claims on its own behalf. Manager Arbaugh recommended the Township authorize executing the Settlement Participation Forms requested by the County.

Motion by Mark Sullivan second by Barry Abbott authorizing the execution of the Opioid Settlement Documents. A roll call vote was taken.

Barry Abbott – aye                      Kevin Salandra – aye  
Samuel Mollica – aye                  Mark Sullivan – aye

Motion carried.

#### **6. T-Mobile Grant Request Approval**

Manager Arbaugh presented a letter of support to the Township Manager from Chairman Beers for the ADA Accessible Playground Equipment addition project at the Sandy Township recreation Park and funding request in the amount of \$25,000 from the T-Mobile Hometown Grant program. The project will greatly enhance the recreational opportunities for children with disabilities in the area. Due to budget constraints, the existing park does not contain any ADA Accessible Playground Equipment limiting activities children with disabilities can enjoy at the park. Specifically, the addition of a wheelchair assessable spinner and various ground mounted musical instruments will improve the park and the community as a whole. The Letter supports this endeavor and will work closely with all those involved.

Motion by Barry Abbott second by Mark Sullivan to support the Letter for the ADA Accessible Playground Equipment Addition at the Sandy Township Recreational Park and



funding request in the amount of \$25,000 from the T-Mobile Hometown Grant program. A roll call vote was taken.

Barry Abbott – aye                      Kevin Salandra – aye  
Samuel Mollica – aye                  Mark Sullivan – aye

Motion carried.

**7. CDBG FY 2018 Budget Revision Resolution No. 8-2023**

The Township has an approved CDBG Program for FY 2018 which has unexpended funds remaining in the budget in the amount of \$22,172.89. Resolution 8-2023 is a resolution to submit a revision to CDBG FY 2018. The FY 2018 had funds under the Housing Rehab. Single Unit Sewer Lateral Program and the CDBG rules are that the Township needs to expend the remaining funds prior to August 1, 2023. Manager Arbaugh is suggesting the FY 2018 remaining funds be used for the Wastewater Collection and Conveyance Project along Platt Road which is also using FY 2019, FY 2020 and FY 2021 funding as part of the project funding. He said the bids for construction are higher than the original cost estimate and there is a need for additional funds. The remaining funds in FY 2018 are eligible for use for the Platt Road Wastewater Collection and Conveyance System Project. Motion by Mark Sullivan second by Samuel Mollica to approve Resolution No. 8-2023 considered Revision One to the FY 2018 CDBG Program Year budget and authorize the Chairman of the Board of Supervisors to execute all necessary documents on behalf of the Township and the Township Manager is authorized to file said Budget Revision One with the Commonwealth of Pennsylvania. A roll call vote was taken.

Barry Abbott – aye                      Kevin Salandra – aye  
Samuel Mollica – aye                  Mark Sullivan – aye

Motion carried.

**8. Snyder Lot Consolidation**

Prior to this meeting the Supervisors held a Public Hearing for the Martin and Sharon Snyder Consolidation. The lot consolidation plan is located at Section 15 Lots 870 and 871 off Caribbean Road within Treasure Lake. The Snyders are proposing to consolidate both neighboring lots to allow for a future car port. The newly formed lot will measure 0.7514 acres in size. This project will be served by Aqua Water & Sewer. Motion by Mark Sullivan second by Barry Abbott to approve the Snyder Lot Consolidation as presented. A roll call vote was taken.

Barry Abbott – aye                      Kevin Salandra – aye  
Samuel Mollica – aye                  Mark Sullivan – aye

Motion carried.

**CORRESPONDENCE RECEIVED**

- 1. KTH Architects – Meeting Minutes Design Meeting Consolidation**
- 2. Clearfield County Recycling Collection Event**

Clearfield County Solid Waste Authority is hosting a Drive-Thru Recycling Collection on Saturday, April 15, 2023, from 9:00 a.m. to 1:00 p.m. at location 5615 Park Street, Clearfield, PA. There will be fees associated with the recycling. Registration required. Motion by Mark Sullivan second by Samuel Mollica to Receive and File Correspondence. A roll call vote was taken.

Barry Abbott – aye  
Samuel Mollica – aye

Kevin Salandra – aye  
Mark Sullivan – aye

#### **ADMINISTRATIVE REPORTS**

1. **Equipment Expense – February 2023**
2. **Tax Collectors Report – February 2023**
3. **Pennsafe Permit & Fee Report – February 2023**
4. **Zoning Report February 2023**
5. **Public Works Report – February 2023**
6. **Police Department Report – February 2023**
7. **Fire Department Report – February 2023**
8. **DuSan Report – February 2023**
9. **Engineers Report**
10. **Managers' Report**

Manager Arbaugh updated the Board on the following:

~Green Light Go

~Secretary-Treasurer

~Penelec Program

Motion by Mark Sullivan second by Barry Abbott to Receive and File Administrative Reports. A roll call vote was taken.

Barry Abbott – aye  
Samuel Mollica – aye

Kevin Salandra – aye  
Mark Sullivan – aye

Motion carried.

#### **SUPERVISORS COMMENTS**

Barry Abbott expressed thoughts and prayers to Supervisor Bill Beers' family.

Mark Sullivan echoed Mr. Abbotts comments.

Sam Mollica commented on concerns he has regarding the DuBois-Sandy Township Consolidation Transitional Committee. He said he wanted to reemphasize the cost incurred because of the establishment of a new transitional committee. Supervisor Salandra said the reason the nine-member committee is still intact but haven't met in months because they didn't want Salandra and Manager Arbaugh involved in the process. Supervisor Mollica said he is disappointed that we are hitting duplicate costs with everything. He said that for these reasons he suggested tabling the invoices from Gabriel Fera Law Firm earlier in the meeting.

Kevin Salandra commented he is also concerned. He said regarding his recommendation on opening the bidding process for local contractors for the Public Works Garage Roof Repair is because bidding the project would give local contractors an opportunity to see if there is a better value out there. He also commented he has no problem with Blair Roofing.

#### **OPEN MEETING TO THE FLOOR**

#### **PAYING OF BILLS**

Checks written/withdrawals from March 7, 2023 to March 20, 2023.

General Fund \$151,461.41

CDBG Fund       \$       298.43

State Fund       \$       2,532.64

Payroll #5       \$127,328.44

Motion by Mark Sullivan second by Samuel Mollica to pay all bills as submitted. A roll call vote was taken.

Barry Abbott – aye

Kevin Salandra – aye

Samuel Mollica – aye

Mark Sullivan – aye

Motion carried.

**EXECUTIVE SESSION**

An Executive Session will be held to discuss personal and property.

**ADJOURN**

Motion by Mark Sullivan second by Samuel Mollica to adjourn at 8:02 p.m. A roll call vote was taken.

Barry Abbott – aye

Kevin Salandra – aye

Samuel Mollica- aye

Mark Sullivan – aye

Motion carried.

Respectfully submitted:



Shawn Arbaugh, Manager,  
Secretary/Treasurer





# Sandy Township Supervisors

BOX 267 • DUBOIS, PA 15801 • PHONE (814) 371-4220 • FAX (814) 375-7837 • E-MAIL [info@sandytownship.net](mailto:info@sandytownship.net)

March 20, 2023

Checks written/withdrawals from March 7, 2023 to March 20, 2023

General Fund	\$	151,461.41
CDBG	\$	298.43
State Fund	\$	2,532.64
Payroll #5	\$	127,328.44

\*Amount includes  
IRS Tax Withdrawal

# Sandy Township, Clearfield County

## Check Register from 3/07/2023 to 3/20/2023

### General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050787	3/09/2023	[AFLAC] AFLAC ( Invoices 2023-04, 2023-05)	372.38
0050788	3/09/2023	[JANNMO] Janney Montgomery Scott ( Pay period ending 3/04/2023,Police	1,802.49
0050789	3/09/2023	[PSABMR] PSAB MRT Administrative Office ( Pay period ending 3/04/202	2,543.11
0050790	3/09/2023	[TIMBFE] Timberland Federal Credit Union ( Pay period ending 3/04/2	881.00
0050791	3/09/2023	[JANNMO] Janney Montgomery Scott ( Pay period ending 3/04/2023,Police	292.66
0050792	3/10/2023	[CLEACOTR] Clearfield County Treasurer ( Payment in Lieu of Taxes - DuBois Housing Au	1,345.25
0050793	3/10/2023	[COMCASTP] COMCAST ( Internet)	341.18
0050794	3/10/2023	[COUREX] Courier Express ( Advertising)	121.06
0050795	3/10/2023	[04072-S] DuBois Area School District ( Payment in Lieu of Taxes - DuBois Housing Au	5,130.26
0050796	3/10/2023	[045] Owen R Hipps ( Reimbursement CDL Class A )	500.00
0050797	3/10/2023	[PENELEC] Penelec ( Electric)	2,967.16
0050798	3/10/2023	[SWIF] State Workers' Insurance Fund ( Worker's Comp - FD)	3,233.00
0050799	3/10/2023	[UGIENE] UGI Energy Services, LLC ( Natural Gas Deliveries)	807.75
0050800	3/10/2023	[UNITPOS2] United States Postal Service 2 ( Postage)	600.00
0050801	3/10/2023	[VERIZON] Verizon ( Telephone)	39.51
0050802	3/10/2023	[WEXBANK] Wex Bank ( Fuel)	7,118.88
0050803	3/17/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services ( Police Copier	284.87
0050804	3/17/2023	[AT&T] AT&T Mobility ( Cellphones & Tablets)	559.37
0050805	3/17/2023	[Culligan] Culligan Water ( Invoices 287-09952045-7, 287-09969908-7)	89.10
0050806	3/20/2023	[ADRISAF]C Adrian Sandy Fire Company #3 ( Invoices , )	20,419.13
0050807	3/20/2023	[CARLTE] Carlson Technologies, Inc ( Invoices 37843, 37844)	546.68
0050808	3/20/2023	[CLEACOAS] Clearfield County Assessment Office ( Real Estate Bills)	5,906.50
0050809	3/20/2023	[CLEAWH] Clearfield Wholesale Paper ( Supplies)	1,140.34
0050810	3/20/2023	[04522-S] Dan's Pro Shop ( Retirement Gift)	48.00
0050811	3/20/2023	[DUBOPU] DuBois Public Library ( Final 2022 Allocation)	5,708.44
0050812	3/20/2023	[ELANFI] Elan Financial Services ( Monthly Expenses)	830.47
0050813	3/20/2023	[ERICCO] Erickson Corporation ( Invoices 11147, 11152, 11154, 11158)	746.24
0050814	3/20/2023	[HOVIAU] Hovis Auto Supply ( Parts)	1,011.21
0050815	3/20/2023	[EHLIC] J C Ehrlich Co, Inc ( Pest Control)	114.48
0050816	3/20/2023	[KIMBMI] Kimball Midwest ( Supplies)	592.91
0050817	3/20/2023	[KISKVA] Kiski Valley Uniforms and Supply ( Invoices 224818, 224846)	876.72
0050818	3/20/2023	[M&KTRUCK] M&K Truck Center of Brookville ( Heater Motor)	360.96
0050819	3/20/2023	[MAGNA5] Magna5 MS LLC ( Monthly Service - PD)	248.66
0050820	3/20/2023	[NORTPOFC] North Point Fire Company ( Invoices , )	20,419.13
0050821	3/20/2023	[OKLACI] Oklahoma Civilian Def Fire Company ( Invoices , )	20,419.13
0050822	3/20/2023	[PACKMO] Packages and More ( Shipping)	28.96
0050823	3/20/2023	[PEGGYSC] Peggy's Sunshine Cleaning ( Monthly Cleaning Service)	960.00
0050824	3/20/2023	[PENELEC] Penelec ( Electric)	12.07
0050825	3/20/2023	[PENNCH] Pennsylvania Chiefs of Police Association (	6,582.00
0050826	3/20/2023	[PRIOCO] Priority Communications, Inc ( Annual Web Hosting)	600.00
0050827	3/20/2023	[RUDDAQ] Rudd Equipment Company ( Supplies)	483.92
0050828	3/20/2023	[S&DCALIB] S & D Calibration Services ( Accutrak Certification)	96.00
0050829	3/20/2023	[SALZHU] Salzmans Hughes, PC ( Legal Services)	959.00
0050830	3/20/2023	[SARGCO] Sargent's Court Reporting Service, Inc ( Zoning Hearing)	100.00
0050831	3/20/2023	[SEI] Stephenson Equipment, Inc ( Gutter Broom)	641.58
0050832	3/20/2023	[SWIFKE] Swift Kennedy & Company ( Invoices 625687, 662658)	8,284.00
0050833	3/20/2023	[TELPOW] Tel-Power Inc ( Change Batteries)	533.32
0050834	3/20/2023	[TRAFPROD] Traffic Products, Inc ( Batteries)	1,240.00

**Sandy Township, Clearfield County****Check Register from 3/07/2023 to 3/20/2023****General Fund Checking**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050835	3/20/2023	[TRITECH] Trittech Software Systems ( Annual Maintenance)	2,103.40
0050836	3/20/2023	[05336-S] West Sandy Fire Company ( Invoices , )	20,419.13
<b><u>Total Checks:</u></b>			<b><u>151,461.41</u></b>





# SANDY TOWNSHIP

## SIGN IN SHEET

Date: 20 Mar 2023

Name / Address

Name / Address

Steven McPhee

Elaine Flinders C-E.

Jason Runyon

Lorise Bennett Sunny 102