

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, FEBRUARY 20, 2023 @ 7:00 P.M.

AGENDA

MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD
FEBRUARY 6, 2023**

TABLED BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

1. Sabula Fire Station – Quit Claim Deed
2. Request to hire Full-time Police Officer – Jonathan R. Smith
3. Dave Roman Excavating – Pay Application No. 1
4. Rich Highway Waterline Replacement Contract Award – C&R Directional Drilling
5. Annual Zoning Report
6. Dusan Report

CORRESPONDENCE RECEIVED

1. Clearfield County Sewage Agency

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Equipment Expense Report – January 2023
2. Tax Collector's Report – January 2023
3. Pennsafe Permit & Fee Report – January 2023
4. Zoning Report – January 2023
5. Public Works Report – January 2023
6. Police Department Report – January 2023
7. Fire Department Report – January 2023
8. Engineer's Report
9. Manager's Report

SUPERVISORS COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from February 7, 2023 – February 20, 2023

General Fund	\$	39,415.73
CDBG Fund	\$	316.44
Police Pension Fund	\$	1,250.00
State Fund	\$	10,858.09
Payroll #3	\$	105,774.16

EXECUTIVE SESSION

ADJOURN

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, FEBRUARY 20, 2023 @ 7:00 P.M.

MINUTES

MEETING CALL TO ORDER

Chairman Beers called the meeting to order at 7:07 p.m.

ROLL CALL

Board Present:
William Beers
Barry Abbott
Sam Mollica
Kevin A. Salandra
Mark Sullivan

Staff Present:
Shawn Arbaugh, Manager
Shelly Reasinger, Secretary-Treasurer
Kris Kruzelak, Police Chief
Others: See Attached Sheet

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD
FEBRUARY 6, 2023**

Motion by Kevin A. Salandra second by Mark Sullivan to approve the Minutes of the Regular Meeting held February 6, 2023. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

1. Sabula Fire Station – Quit Claim Deed

Manager Arbaugh presented a Quit Claim Deed for the Sabula Fire Station to revert the property back to the original owners since the property is no longer used by the Fire Company. The property will be sold and the buyer will make a donation to Northpoint Fire Company.

Motion by Mark Sullivan second by Kevin A. Salandra to approve signing the Quit Claim Deed for Sabula Fire Station as presented. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

2. Request to hire Full-time Police Officer – Jonathan R. Smith

Police Chief Kruzalak presented a request to hire Jonathan R. Smith as a full-time Police Officer. Chief Kruzalak stated two-part interviews were conducted with numerous candidates and Jonathan R. Smith was the number one choice. His background check came back clean also.

Motion by Mark Sullivan second by Kevin A. Salandra to hire Jonathan R. Smith as a full-time police officer. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

3. Dave Roman Excavating – Pay Application #1

Manager Arbaugh presented a request to approve Dave Roman Excavating Pay Application #1 in the amount of \$16,920. This is the same invoice that was approved by the Municipal Authority but due to numerous funding sources, the Board of Supervisors needs to approve it also.

Motion by Mark Sullivan second by Kevin A. Salandra to approve Dave Roman Excavating Pay Application #1 in the amount of \$16,920. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

4. Rich Highway Waterline Replacement Contract Award – C & R Directional Drilling

Manager Arbaugh presented a request to award the Rich Highway Waterline Replacement Contract to C & R Directional boring, the low bidder at \$728,728.00. The Municipal Authority Board approved awarding the contract to C&R Directional Drilling at their meeting but due to different funding sources for the project, the Board of Supervisors needs to approve it also.

Motion by Mark Sullivan second by Kevin A. Salandra to award the Rich Highway Waterline Replacement Contract to C & R Directional Drilling in the amount of \$728,728.00. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

5. Annual Zoning Report

Manager Arbaugh presented the 2022 Annual Zoning Report. Manager Arbaugh said 2022 was an average construction year with sixteen (16) new homes built.

6. Dusan Report

Manager Arbaugh presented the January report from Dusan Ambulance. There were 85 more responses during the month of January than normal.

CORRESPONDENCE RECEIVED

1. Clearfield County Sewage Agency

Manager Arbaugh said the Clearfield County Sewage Agency is planning to increase permit fees.

Motion by Mark Sullivan second by Kevin A. Salandra to receive and file correspondence received. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Equipment Expense Report – January 2023

2. Tax Collector's Report – January 2023

3. Pennsafe Permit & Fee Report – January 2023

4. Zoning Report – January 2023

5. Public Works Report – January 2023

Due to the warm weather, material usage was minimal in January.

6. Police Department Report – January 2023

7. Fire Department Report – January 2023

Jason Runyon, Fire Chief, said January had 54 incidents including one (1) structure fire; the Fire Chief's vehicle has had graphics added.

8. Engineer's Report

9. Manager's Report

Manager Arbaugh reported the following: there will be a planned power outage in the West Sandy Area on March 5, 2023 affecting approximately 250+ homes and businesses; Zito Media has converted 327 homes to fiber and are completing 3-4 homes per day; a kickoff meeting was held with KTH Architects; Adult outdoor exercise equipment will be purchased for the Sandy Township Park, handicapped equipment was unable to be purchased due to CDBG restrictions.

Larry Bickel said there was a 7-acre wildfire on February 15, 2023; Treasure Lake is a fire wise community, a three-day wildfire exercise will be held next week.

Motion by Mark Sullivan second by Kevin A. Salandra to receive and file administrative reports. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

SUPERVISORS COMMENTS

Supervisor Abbott thanked Manager Arbaugh for helping him attend the meeting via computer

Supervisor Beers congratulated Jonathan Smith as the new police hire

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

February 7 – February 20

General Fund	\$	39,415.73
CDBG Fund	\$	316.44
Police Pension Fund	\$	1,250.00
State Fund	\$	10,858.09
Payroll #3	\$	105,774.16

Motion by Mark Sullivan second by Kevin A. Salandra to pay all bills submitted for General Fund \$39,415.73, CDBG Fund \$316.44, Police Pension Fund \$1,250.00, State Fund \$10,858.09 and Payroll #3 \$105,774.16. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

EXECUTIVE SESSION

The Board went into Executive Session at 7:26 p.m.

ADJOURN

Motion by Mark Sullivan second by Kevin A. Salandra adjourn at 7:57 p.m.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

Respectfully submitted:



Shelly A. Reasinger
Secretary-Treasurer

Sandy Township Supervisors

PO BOX 267 • DUBOIS, PA 15801 • PHONE (814) 371-4220 • FAX (814) 375-7837 • E-MAIL info@sandytownship.net

February 20, 2023

Checks written/withdrawals from February 7, 2023 to February 20, 2023

General Fund	\$	39,415.73
CDBG Fund	\$	316.44
Police Pension Fund	\$	1,250.00
State Fund	\$	10,858.09
Payroll #3	\$	105,774.16
*Amount includes IRS Tax Withdrawal		

Sandy Township, Clearfield County

Check Register from 2/07/2023 to 2/20/2023

General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050718	2/09/2023	[AFLAC] AFLAC (Invoices 2023-02, 2023-03)	372.38
0050719	2/09/2023	[JANNMO] Janney Montgomery Scott (Pay period ending 2/04/2023,Police	1,781.08
0050720	2/09/2023	[PSABMR] PSAB MRT Administrative Office (Pay period ending 2/04/202	2,602.82
0050721	2/09/2023	[TIMBFE] Timberland Federal Credit Union (Pay period ending 2/04/2	881.00
0050722	2/16/2023	[AT&T] AT&T Mobility (Cellphones & tablets)	559.40
0050723	2/16/2023	[COMCASTP] COMCAST (Police Internet)	330.44
0050724	2/20/2023	[ACEHD] Ace Hardware Of Dubois (Supplies)	28.00
0050725	2/20/2023	[ADRISAF] Adrian Sandy Fire Company #3 (Monthly Allocation)	5,000.00
0050726	2/20/2023	[AQUAPAIN] Aqua Pennsylvania, Inc. (Hydrant Rental Fee)	1,510.88
0050727	2/20/2023	[ASSOFEQ] Associated Office Equipment (Copies - PD)	305.07
0050728	2/20/2023	[CARLTE] Carlson Technologies, Inc (Invoices 37653, 37658)	417.80
0050729	2/20/2023	[COUREX] Courier Express (Advertising)	130.06
0050730	2/20/2023	[CREDCADE] Credit Card Dept (Monthly Expenses)	409.68
0050731	2/20/2023	[EMKINC] EMK, Inc (Year End/Quarterlies/EIT)	560.00
0050732	2/20/2023	[ERICCO] Erickson Corporation (Steel for Tailgate Spreader)	507.00
0050733	2/20/2023	[GARY&SO] Gary & Sons, Inc (Repair Furnace)	157.50
0050734	2/20/2023	[KIMBMI] Kimball Midwest (Invoices 100726733, 100737266)	713.94
0050735	2/20/2023	[LAWENFSY] Law Enforcement Systems, Inc (Case Management Files)	72.00
0050736	2/20/2023	[MAGNA5] Magna5 MS LLC (Monthly Services)	255.94
0050737	2/20/2023	[NORTPOFC] North Point Fire Company (Monthly Allocation)	5,000.00
0050738	2/20/2023	[OKLACI] Oklahoma Civilian Def Fire Company (Monthly Allocation)	5,000.00
0050739	2/20/2023	[PEGGYSC] Peggy's Sunshine Cleaning (Janitorial Service)	1,100.00
0050740	2/20/2023	[PENELEC] Penelec (Electric)	12.20
0050741	2/20/2023	[PML] Pennsylvania Municipal League (L3P Member Fees)	65.00
0050742	2/20/2023	[PAONE] Pennsylvania One Call System (Monthly Faxes)	39.96
0050743	2/20/2023	[PRIMAN] PRI Management Group (Online Training - Folmar)	159.00
0050744	2/20/2023	[PRIOCO] Priority Communications, Inc (Radio Advertising)	216.00
0050745	2/20/2023	[SALZHU] Salzmann Hughes, PC (Invoices 22842, 22844)	401.00
0050746	2/20/2023	[SHORSE] Shortway Service Inc (Invoices 390606, 396056, 396396)	662.17
0050747	2/20/2023	[SWIF] State Workers' Insurance Fund (Workers Comp)	3,225.00
0050748	2/20/2023	[SEI] Stephenson Equipment, Inc (Spinner Motor)	712.99
0050749	2/20/2023	[SUPEENRE] Superior Energy Resources (Parts)	256.56
0050750	2/20/2023	[TRACSU] Tractor Supply (Fuel Hose)	54.99
0050751	2/20/2023	[UGIENE] UGI Energy Services, LLC (Naural Gas Deliveries)	875.98
0050752	2/20/2023	[VERIZON] Verizon (Telephone)	39.89
0050753	2/20/2023	[05336-S] West Sandy Fire Company (Monthly Allocation)	5,000.00

Total Checks:**39,415.73**



SANDY TOWNSHIP

SIGN IN SHEET

Date: 2-20-23

Name / Address

Name / Address

Stacy Miller - GANT

Jason Runyan

ELANNE HASKINS RE