

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, FEBRUARY 6, 2023 @ 7:00 P.M.

AGENDA

MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE REGULAR MEETING JANUARY 16, 2023

APPROVAL OF THE CDBG PUBLIC HEARING FEBRUARY 2, 2023

TABLED BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

1. CDBG FY 2018 Modification Resolution 5-2023
2. CDBG FY 2020 CV Revision Resolution 6-2023
3. Strategic Management Planning Program STMP Resolution 7-2023
4. Award Architect Proposals
5. Minor Subdivision – Clepper Holdings
6. Lot Consolidation – J.W. Rice Real Estate Holding Company
7. Part-time Police Officer and DuBois Central Catholic School
8. Appoint Zoning Hearing Board Alternate – Kimberly Kohlhepp

CORRESPONDENCE RECEIVED

1. GD&F – Slab Run WWTP – Act 14, 67, 68 and 128 Notification
2. Clearfield County Tax Claim Bureau – Tax Sale – Dennis L. Hodges, Sr.
3. Clearfield County Tax Claim Bureau – Tax Sale – William Ronald Gelnett
4. Clearfield County Tax Claim Bureau – Tax Sale – Lowell Owens & Donald Owens

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Engineer's Report
2. Manager's Report

SUPERVISORS COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from January 17, 2022 – February 6, 2022

General Fund	\$	60,994.91
State Fund	\$	3,795.72
CDBG Fund	\$	9,798.63
Maple Avenue Fund	\$	449,716.99
Payroll #2	\$	105,850.03

EXECUTIVE SESSION

ADJOURN

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, FEBRUARY 6, 2023 @ 7:00 P.M.

MINUTES

MEETING CALL TO ORDER

William Beers called the meeting to order at 7:03 p.m.

ROLL CALL

Board Present:

William Beers

Barry Abbott

Sam Mollica

Kevin A. Salandra

Mark Sullivan

Staff Present:

Shawn Arbaugh, Manager

Shelly Reasinger, Secretary-Treasurer

Others: See Attached Sheet

PLEDGE OF ALLEGIANCE TO THE FLAG

Motion by Kevin A. Salandra second by Mark Sullivan to amend the agenda to add New Business #9 – DuBois Wastewater Recovery Facility. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD
JANUARY 16, 2023**

Motion by Mark Sullivan second by Kevin A. Salandra to approve the Minutes of the Regular Meeting held January 16, 2023. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

**APPROVAL OF THE MINUTES OF THE CDBG PUBLIC HEARING HELD
FEBRUARY 2, 2023**

Motion by Mark Sullivan second by Kevin A. Salandra to approve the Minutes of the CDBG Public Hearing held February 2, 2023. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

1. CDBG FY2018 Modification Resolution 5-2023

Manager Arbaugh said funds were allocated for the sewer lateral replacement project with FY2018 funds. The program is complete but there are funds remaining in the amount of \$22,172.89 which needs spent before March 2023. The remaining funds will be used to install ADA inclusive playground equipment at the Township Park including an all-inclusive Merry-go-round and outdoor music equipment for approximately \$21,000. Motion by Mark Sullivan second by Kevin A. Salandra to approve CDBG FY2018 Modification Resolution 5-2023 as presented. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

2. CDBG FY2020 CV Revision Resolution 6-2023

Manager Arbaugh said CDBG Cares Act Funds were received by the Township, an unused amount of \$298.43 remains in the Personal Protective Equipment line item. There is a need for additional funds in the Food Pantry line item, Resolution 6-2023 transfers that amount to the Food Pantry line item.

Motion by Mark Sullivan second by Kevin A. Salandra to approve CDBG FY2020 CV Resolution 6-2023 as presented. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

3. Strategic Management Planning Program STMP Resolution 7-2023

Manager Arbaugh presented STMP Resolution 7-2023 to apply for \$200,000 in grant funding for architectural services for the Municipal Building addition, Main Street Fire Department addition, new Treasure Lake Fire Station and new Oklahoma Fire Station. Motion by Mark Sullivan second by Kevin A. Salandra to approve STMP Resolution 7-2023 as presented. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

4. Award Architect Proposals

Manager Arbaugh presented a request to award the RFP for architect service to KTH Architects Inc. Three RFP's were received from KTH Architects Inc, EPM Architecture, SGS Architects Engineers, Inc.

Motion by Mark Sullivan second by Kevin A. Salandra to award the architectural proposal to KTH Architects, Inc. contingent upon DuBois City Council also making the award at their next meeting and receiving the STMP grant award from DCED. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

5. Minor Subdivision Request – Clepper Holdings

Manager Arbaugh presented a minor subdivision request for Clepper Holdings located at 1017 Behringer Highway. The subdivision subdivides the existing Clepper Bus Service complex from the residual tract of land. The newly formed lot will measure 8.26 acres. The site is served by Sykesville water and an existing on-lot sewer system.

Motion by Mark Sullivan second by Kevin A. Salandra to approve the minor subdivision request for Clepper Holdings as presented. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

6. Lot Consolidation Request – J.W. Rice Real Estate Holding Company

Manager Arbaugh presented a lot consolidation request for J.W. Rice Real Estate Holding Company at the existing Dr. Doolittle's complex located off of State Route 219. The proposed lot consolidation will consolidate existing lands with newly acquired ground from the west for a total of 13.093 acres which will be used to meet the parking requirements at Angry Goat.

Motion by Mark Sullivan second by Kevin A. Salandra to approve the lot consolidation for J.W. Rice Real Estate Holdings as presented. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

7. Part-time Police Officer & DuBois Central Catholic School

Manager Arbaugh presented a request to hire a part-time School Resource Officer and execute an agreement with DuBois Central Catholic School to provide services to the school. The school resource officer will be a Township Employee and DCC will reimburse the Township for the services.

Motion by Mark Sullivan second by Kevin A. Salandra to approve hiring a part-time officer and execute an agreement with DuBois Central Catholic school as presented. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

8. Appointment Zoning Hearing Board Alternate – Kimberly Kohlhepp

Manager Arbaugh presented a request to appoint Kimberly Kohlhepp as alternate to the Zoning Hearing Board.

Motion by Mark Sullivan second by Kevin A. Salandra to appoint Kimberly Kohlhepp as Zoning Hearing Board Alternate. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

9. DuBois Wastewater Recovery Facility

Manager Arbaugh presented the DuBois Wastewater Recovery Facility joint agreement of debt. Manager Arbaugh said PennVest is requiring approval from the Joint Board for the funding due to consolidation.

Motion by Sam Mollica second by Mark Sullivan to approve the DuBois Wastewater Recovery Facility joint agreement of debt as presented. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE RECEIVED

1. GD&F – Slab Run WWTP – Act 14, 67, 68, and 128 Notification

2. Clearfield County Tax Claim Bureau – Tax Sale – Dennis L. Hodges, Sr.

3. Clearfield County Tax Claim Bureau – Tax Sale – William Ronald Gelnett

4. Clearfield County Tax Claim Bureau – Tax Sale – Lowell Owens & Donald Owens

Motion by Kevin A. Salandra second by Mark Sullivan to receive and file correspondence received. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Engineer's Report

2. Manager's Report

Manager Arbaugh reported the following: Police Officer interviews were conducted and background checks are to be conducted; the Manager and Supervisor Mollica attended the Harbor View Plant ribbon cutting ceremony at Treasure Lake on February 2; the burned house on South Main Street was demolished by the Township crew. Consolidation Update: Zoning Officers from both Municipalities are working well together and meeting weekly; Police Departments are working well together, meeting daily; meeting was held with Edmunds – water/sewer billing.

Motion by Mark Sullivan second by Kevin A. Salandra to receive and file administrative reports. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

SUPERVISORS COMMENTS

Supervisor Salandra said approving the \$88 million Penn Vest funding was hard to stomach but had to be done.

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

January 17, 2023 to February 6, 2023

General Fund	\$	60,994.91
State Fund	\$	3,795.72
CDBG Fund	\$	9,798.63
Maple Avenue Fund	\$	449,716.99
Payroll #2	\$	105,850.03

Motion by Mark Sullivan second by Kevin A. Salandra to pay all bills as submitted for General Fund \$60,994.91, State Fund \$3,795.72, CDBG Fund \$9,798.63, Maple Avenue Fund \$449,716.99 and Payroll #2 \$105,850.03. A roll call vote was taken.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

EXECUTIVE SESSION

The Board went into Executive Session at 7:27 p.m.

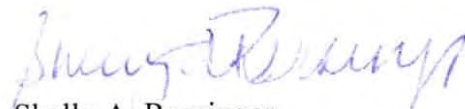
ADJOURN

Motion by Mark Sullivan second by Kevin A. Salandra to adjourn at 8:29 p.m.

Barry Abbott – aye	Kevin A. Salandra – aye
William Beers – aye	Mark Sullivan – aye
Samuel Mollica – aye	

Motion carried.

Respectfully submitted:



Shelly A. Reasinger
Secretary-Treasurer

Sandy Township Supervisors

PO BOX 267 • DUBOIS, PA 15801 • PHONE (814) 371-4220 • FAX (814) 375-7837 • E-MAIL info@sandytownship.net

February 6, 2023

Checks written/withdrawals from January 17, 2023 to February 6, 2023

General Fund	\$	60,994.91
State Fund	\$	3,795.72
CDBG Fund	\$	9,798.63
Maple Avenue Fund	\$	449,716.99
Payroll #2	\$	105,850.03
*Amount includes IRS Tax Withdrawal		

Sandy Township, Clearfield County

Check Register from 1/17/2023 to 2/06/2023

General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050677	1/24/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services (Copier	253.32
0050678	1/24/2023	[CREDCADE] Credit Card Dept (Monthly Expenses)	2,254.14
0050679	1/24/2023	[HAWBGOI] HAWBAKER, GLENN O, INC (Fee)	30.00
0050680	1/24/2023	[KISKVA] Kiski Valley Uniforms and Supply (Rupp - Uniforms)	138.01
0050681	1/24/2023	[PENELEC] Penelec (Electric)	13.37
0050682	1/24/2023	[PSABMR] PSAB MRT Administrative Office (Final Municipal Contribution)	1,194.29
0050683	1/24/2023	[S&DCALIB] S & D Calibration Services (Accutrak Certification & Battery)	198.00
0050684	1/24/2023	[VERIZON] Verizon (Invoices 250-510-984-0001-79, 450-511-010-0001-65)	79.78
0050685	1/26/2023	[AFSCCO] AFSCME Council 13 (Invoices 2023-01, 2023-02)	909.92
0050686	1/26/2023	[JANNMO] Janney Montgomery Scott (Pay period ending 1/21/2023, Police	1,787.80
0050687	1/26/2023	[PSABMR] PSAB MRT Administrative Office (Pay period ending 1/21/2023	2,612.94
0050688	1/26/2023	[TIMBFE] Timberland Federal Credit Union (Pay period ending 1/21/23	881.00
0050689	1/30/2023	[PENNSA] Pennsafe Building Inspection Services, LLC (Demolition Permit - 1116 S. Main St.)	59.50
0050690	2/02/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services (Police	159.01
0050691	2/02/2023	[BRADSU] BRADCO Supply Company, Inc (Road Temperature Sensors)	2,167.46
0050692	2/02/2023	[DUBOCI] City of Dubois - Bureau of Water (Water - 4097-0, 4463-0, 4291-0)	235.10
0050693	2/02/2023	[PARIUN] Paris Companies (Runners & Coveralls)	446.58
0050694	2/02/2023	[YCG] YCG, Inc (Annual Enradd Calibration)	931.50
0050695	2/06/2023	[ALLETR] Allegheny Trucks, Inc (Tires)	1,606.92
0050696	2/06/2023	[AMAZON] Amazon Capital Services (Supplies)	257.92
0050697	2/06/2023	[AXONEN] Axon Enterprise, Inc (Uniform Mounts)	146.10
0050698	2/06/2023	[CARLTE] Carlson Technologies, Inc (Invoices 37535, 37609, 37610)	623.19
0050699	2/06/2023	[Culligan] Culligan Water (Invoices 287-09952045-7, 287-09969908-7)	145.20
0050700	2/06/2023	[DUBOPU] DuBois Public Library (Library Payment - February)	4,000.00
0050701	2/06/2023	[EDMGOV] Edmunds GovTech (UB Transition)	10,000.00
0050702	2/06/2023	[015] Danny N Gilbert Jr (Reimbursement - Clothing Allowance)	264.16
0050703	2/06/2023	[GOODTI] Good Tire Service (Balancing Powder)	40.00
0050704	2/06/2023	[016] Travis A Goodman (Reimbursement - Clothing Allowance)	348.71
0050705	2/06/2023	[HOVIAU] Hovis Auto Supply (Supplies)	500.91
0050706	2/06/2023	[HUBINT] Hub International (Railroad Liability Insurance)	5,207.06
0050707	2/06/2023	[BOZOHE] Law Office of Heather Bozovich (Zoning Hearing Board)	866.25
0050708	2/06/2023	[LOWE'S] Lowe's (Invoices 925615-KIQQVT, 928130-KFOVCW)	181.53
0050709	2/06/2023	[MRMWOCO] MRM Trust Workers Comp Fund (Worker's Comp Installment 6 of	7,434.32
0050710	2/06/2023	[NATIFU] National Fuel (Invoices 3760050 08, 3760051 06, 5014599 01, 733	481.14
0050711	2/06/2023	[PENELEC] Penelec (Electric)	2,943.45
0050712	2/06/2023	[038] Erik A Rupp (Reimbursement - Clothing Allowance)	85.18
0050713	2/06/2023	[SHORSE] Shortway Service Inc (Filters)	461.86
0050714	2/06/2023	[UNITEL] United Electric Cooperative (Electric 2274970000, 2238030001, 5500652201, 2276020000, 5500652801, 5500652101, 2278950000,	836.88
0050715	2/06/2023	[WALMSTRE] Walmart Stores Store #1769 (Supplies - PD)	124.77
0050716	2/06/2023	[WEXBANK] Wex Bank (Fuel)	9,076.93
0050717	2/06/2023	[ZACHMOTR] Zacherl (Rear View Mirror)	1,010.71

Total Checks:**60,994.91**



SANDY TOWNSHIP

SIGN IN SHEET

Date: 7-6-23

Name / Address

Name / Address

Steven McDole - GANT
Jeff Rice T.L.
Louise Bennett - Sunny 100
Ela H. C-E.