

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, JANUARY 16, 2023 @ 7:00 P.M.

AGENDA

MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

**APPROVAL OF THE MINUTES OF THE ORGANIZATION & REGULAR
MEETING JANUARY 3, 2023**

TABLED BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

1. Manager's Employment Agreement

CORRESPONDENCE RECEIVED

1. Clearfield County Tax Claim Bureau – Tax Sale – Deryk R. & Crystal J. Spicher
2. Clearfield County Tax Claim Bureau – Tax Sale – Wendy A. Marano

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Equipment Expense Report – December 2022
2. Tax Collector's Report – December 2022
3. Pennsafe Permit & Fee Report – December 2022
4. Zoning Report – December 2022
5. Public Works Report – December 2022
6. Police Department Report – December 2022 & Year End 2022
7. Fire Department Report – October, November and Year End 2022
8. Engineer's Report
9. Manager's Report

SUPERVISORS COMMENTS

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

Checks written from January 4, 2022 – January 16, 2022

General Fund	\$	87,553.97
State Fund	\$	12,637.07
CDBG Fund	\$	100.03
Payroll #1	\$	116,609.46

EXECUTIVE SESSION

ADJOURN

**SANDY TOWNSHIP SUPERVISORS
SANDY TOWNSHIP MUNICIPAL BUILDING
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, JANUARY 16, 2023 @ 7:00 P.M.

MINUTES

MEETING CALL TO ORDER

William Beers called the meeting to order at 7:11 p.m.

ROLL CALL

Board Present:

William Beers

Barry Abbott

Sam Mollica

Kevin A. Salandra

Mark Sullivan

Staff Present:

Shawn Arbaugh, Manager

Shelly Reasinger, Secretary-Treasurer

Patrick Green, Zoning Officer

Others Via Phone: See Attached Sheet

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE PUBLIC HEARING HELD JANUARY 3, 2023 - VARACALLO

Motion by Mark Sullivan second by Kevin A. Salandra to approve the Minutes of the Public Hearing held January 3, 2023 - Varacallo. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

APPROVAL OF THE MINUTES OF THE PUBLIC HEARING HELD JANUARY 3, 2023 - PAREKH

Motion by Mark Sullivan second by Kevin A. Salandra to approve the Minutes of the Public Hearing held January 3, 2023 - Parekh. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

APPROVAL OF THE MINUTES OF THE ORGANIZATION AND REGULAR MEETING HELD JANUARY 3, 2023

Motion by Mark Sullivan second by Kevin A. Salandra to approve the Minutes of the Organization and Regular Meeting held January 3, 2023. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

TABLED/UNFINISHED BUSINESS

NEW BUSINESS

1. Manager's Employment Agreement

Motion by Kevin A. Salandra second by Mark Sullivan to approve the Manager's Employment Agreement with a few minor changes as discussed. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE RECEIVED

1. Clearfield County Tax Claim Bureau – Tax Sale – Deryk R. & Crystal Spicher

2. Clearfield County Tax Claim Bureau – Tax Sale – Wendy A. Marano

Motion by Mark Sullivan second by Kevin A. Salandra to receive and file correspondence received. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

1. Equipment Expense – December 2022

2. Tax Collector's Report – December 2022

3. Pennsafe Permit & Fee Report – December 2022

4. Zoning Officer Report

5. Public Works Report – December 2022

6. Police Department Report – December 2022 & Year End

The Township Police and City Police Departments are working well together.

7. Fire Department Report – December 2022 & Year End

Rob Burgeson thanked everyone for working with him the past two years as Fire Chief.

8. Engineer's Report

9. Manager's Report

Manager Arbaugh reported the following: he is looking into having the Township Road Department tear down the fire damaged house on South Main Street; implementing a Get Healthy program for three (3) months starting February 1; working on annual CDBG reports.

Motion by Mark Sullivan second by Kevin A. Salandra to receive and file administrative reports. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

SUPERVISORS COMMENTS

Supervisor Mollica asked if the Ambulance Contract has started yet? Are response times faster? Manager Arbaugh said it began 1/1/2023 and response times will be evaluated after the 1st Quarter 2023.

Supervisor Salandra thanked Robby Burgeson and wished Jason Runyon good luck.

Supervisor Sullivan thanked Robby Burgeson; was a pleasure working with him.

Supervisor Abbott thanked Rob Burgeson.

Supervisor Beers gave Rob Burgeson kudos.

OPEN MEETING TO THE FLOOR

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

January 4-16, 2023

General Fund	\$	87,553.97
CDBG Fund	\$	100.03
Payroll #1	\$	116,609.46

Motion by Mark Sullivan second by Kevin A. Salandra to pay all bills as submitted for General Fund \$87,553.97, CDBG Fund \$100.03, and Payroll #1 \$116,609.46. A roll call vote was taken.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

EXECUTIVE SESSION

The Board went into Executive Session at 7:22 p.m.

ADJOURN

Motion by Mark Sullivan second by Kevin A. Salandra to adjourn at 8:25 p.m.

Barry Abbott – aye

Kevin A. Salandra – aye

William Beers – aye

Mark Sullivan – aye

Samuel Mollica – aye

Motion carried.

Respectfully submitted:



Shelly A. Reasinger
Secretary-Treasurer

Sandy Township Supervisors



BOX 267 • DUBOIS, PA 15801 • PHONE (814) 371-4220 • FAX (814) 375-7837 • E-MAIL info@sandytownship.net

January 16, 2023

Checks written/withdrawals from January 4, 2023 to January 16, 2023

General Fund	\$	87,553.97
State Fund	\$	12,637.07
CDBG Fund	\$	100.03
Payroll #1	\$	116,609.46

*Amount includes
IRS Tax Withdrawal



Sandy Township, Clearfield County

Check Register from 1/04/2023 to 1/16/2023

General Fund Checking

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0050631	1/04/2023	[PARIUN] Paris Companies (Runners & Coveralls)	446.58
0050632	1/04/2023	[STAHSH] Stahl Sheaffer Engineering (Project 21-363 - TASA Shaffer Road)	24,283.76
0050633	1/04/2023	[SWIFKE] Swift Kennedy & Company (Fire Departament Package January	7,421.00
0050634	1/10/2023	[WEXBANK] Wex Bank (Fuel - December)	11,009.14
0050635	1/12/2023	[AFLAC] AFLAC (Invoices 2022-26, 2023-01)	372.38
0050636	1/12/2023	[JANNMO] Janney Montgomery Scott (Invoices 2023-01, 2023-01)	2,041.59
0050637	1/12/2023	[PSABMR] PSAB MRT Administrative Office (Pay period ending 1/07/202	2,785.36
0050638	1/12/2023	[TIMBFE] Timberland Federal Credit Union (Pay period ending 1/07/2	881.00
0050639	1/16/2023	[ACEHD] Ace Hardware Of Dubois (Supplies)	7.78
0050640	1/16/2023	[ADRISAF] Adrian Sandy Fire Company #3 (Monthly Allocation - January)	5,000.00
0050641	1/16/2023	[AMAZON] Amazon Capital Services (Invoices 14VL-LNRT-L9TN,	512.09
0050642	1/16/2023	[AOSI] AOSI Leasing A Program of De Lage Landen Financial Services (Police Copier	151.43
0050643	1/16/2023	[AT&T] AT&T Mobility (Cellphones & Tablets)	558.65
0050644	1/16/2023	[CARLTE] Carlson Technologies, Inc (Invoices 37383, 37384)	536.25
0050645	1/16/2023	[CLEACOLJ] Clearfield County Legal Journal (Annual Subscription)	100.00
0050646	1/16/2023	[COUREX] Courier Express (Advertising)	703.83
0050647	1/16/2023	[Culligan] Culligan Water (Invoices 287-09952045-7, 287-09969908-7)	81.50
0050648	1/16/2023	[DUBOST] DuBois Starter, Alternator & Air Tool Inc (Starter Repair)	603.95
0050649	1/16/2023	[GOODTI] Good Tire Service (Snow Tires)	529.32
0050650	1/16/2023	[HOVIAU] Hovis Auto Supply (Parts/Supplies)	892.15
0050651	1/16/2023	[022] David S Johnson (Clothing Reimbursement)	143.30
0050652	1/16/2023	[KIMBMI] Kimball Midwest (Supplies)	605.29
0050653	1/16/2023	[KISKVA] Kiski Valley Uniforms and Supply (Shipping-Gornati Clothing)	17.00
0050654	1/16/2023	[LOWE'S] Lowe's (Invoices 911177-KCVEKP, 927955-KCVEKP,	204.29
0050655	1/16/2023	[MAGNA5] Magna5 MS LLC (Managed Services - PD)	252.90
0050656	1/16/2023	[NATIFU] National Fuel (Invoices 3760050 08, 3760051 06, 5014599 01, 733	386.49
0050657	1/16/2023	[NORTPOFC] North Point Fire Company (Monthly Allocation - January)	5,000.00
0050658	1/16/2023	[OKLACI] Oklahoma Civilian Def Fire Company (Monthly Allocation - January)	5,000.00
0050659	1/16/2023	[PAMA] PA Association of Municipal Administrators (Annual Dues)	150.00
0050660	1/16/2023	[PEGGYSC] Peggy's Sunshine Cleaning (Cleaning Services)	880.00
0050661	1/16/2023	[PAONE] Pennsylvania One Call System (Monthly Faxes)	35.67
0050662	1/16/2023	[PITNBO] Pitney Bowes Global Financial Services, Inc (Postage Meter Lease)	162.63
0050663	1/16/2023	[POSTMAST] Postmaster (Annual Post Office Box Fee)	318.00
0050664	1/16/2023	[PSATS] PSATS (Annual Dues)	2,630.00
0050665	1/16/2023	[PSATCD] PSATS CDL Program (CDL Testing)	95.00
0050666	1/16/2023	[SALZHU] Salzmans Hughes, PC (Legal Services)	721.50
0050667	1/16/2023	[SHORSE] Shortway Service Inc (Filters & Oil)	1,569.24
0050668	1/16/2023	[SPITZERAUTO] Spitzer Autoworld Dubois LLC (Filters)	254.50
0050669	1/16/2023	[SWIF] State Workers' Insurance Fund (Workers Comp - FD)	3,233.00
0050670	1/16/2023	[TRACSU] Tractor Supply (Gloves)	25.49
0050671	1/16/2023	[TRICOUPE] Tri-County Performance Equipment (Plow Cylinders)	762.00
0050672	1/16/2023	[UGIENE] UGI Energy Services, LLC (Natural Gas Deliveries)	724.59
0050673	1/16/2023	[USIQIN] USIQ Inc (Tactical Stocks)	230.43
0050674	1/16/2023	[VERIZON] Verizon (Telephone)	39.89
0050675	1/16/2023	[05336-S] West Sandy Fire Company (Monthly Allocation - January)	5,000.00
0050676	1/16/2023	[YCG] YCG, Inc (Enradd Service)	195.00

Total Checks:**87,553.97**

SANDY TOWNSHIP

SIGN IN SHEET

Date: 1-16-23

Name / Address

Name / Address

Steven Middle - GANT

Elan J. C-E