

**SANDY TOWNSHIP SUPERVISORS
1094 CHESTNUT AVENUE, PO BOX 267
DUBOIS, PA 15801**

MONDAY, NOVEMBER 15, 2021 @ 7:00 P.M.

MINUTES

MEETING CALL TO ORDER

Chairman Salandra called the meeting to order at 7:04 p.m.

ROLL CALL

Board Present:

Kevin A. Salandra, Chairman
William Beers, Vice Chairman
James Jeffers - absent
Sam Mollica
Mark Sullivan

Staff Present:

Shawn Arbaugh, Manager
Shelly Reasinger, Secretary-Treasurer
Michael Haynes, Engineer
Others Via Phone/In Person: See Attached

PLEDGE OF ALLEGIANCE TO THE FLAG

Motion by William Beers second by Mark Sullivan to add STMP Resolution 29-2021 as New Business Item #6. A roll call vote was taken.

Kevin A. Salandra – aye

Samuel Mollica – aye

William Beers – aye

Mark Sullivan – aye

James Jeffers – absent

Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF THE MINUTES OF THE REGULAR MEETING NOVEMBER 1, 2021

Motion by William Beers second by Mark Sullivan to approve the Minutes of the Regular Meeting held November 1, 2021. A roll call vote was taken.

Kevin A. Salandra – aye

Samuel Mollica – aye

William Beers – aye

Mark Sullivan – aye

James Jeffers – absent

Motion carried.

TABLED BUSINESS

1. ATV/UTV on Township Roads

Chairman Salandra was contacted by Jim Laird, Laird Landscape Architects to discuss the possibility of opening Township roads to ATV traffic only to connect trails.

2. Military Order of the Purple Heart

Manager Arbaugh presented a request to donate \$1,500 to the Military Order of the Purple Heart towards the monument they wish to purchase and place at the Township Park.

Motion by William Beers second by Mark Sullivan to donate \$1,500 to the Military Order of the Purple Heart for purchase of a monument. A roll call vote was taken.

Kevin A. Salandra – aye	Samuel Mollica – aye
William Beers – aye	Mark Sullivan – aye
James Jeffers – absent	

Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

1. Advertise Preliminary 2022 Budget

Manager Arbaugh presented the request to advertise the preliminary 2022 Budget with the following changes: General Fund Budget increase 401.130 Appointed Officials by \$6,000 and decrease 404.310 Legal by \$6,000; State Fund increase Oil & Chip by \$10,000.00

Motion by William Beers second by Mark Sullivan to advertise the preliminary 2022 Budget. A roll call vote was taken.

Kevin A. Salandra – aye	Samuel Mollica – aye
William Beers – aye	Mark Sullivan – aye
James Jeffers – absent	

Motion carried.

2. Planning Commission Appointment

Manager Arbaugh presented a request to appoint Ray Donati to fill the empty position on the Sandy Township Planning Commission. Mr. Arbaugh explained two letters of interest were received and Mr. Donati appears to be an excellent fit.

Motion by William Beers second by Mark Sullivan to appoint Ray Donati to the Sandy Township Planning Commission. A roll call vote was taken.

Kevin A. Salandra – aye	Samuel Mollica – aye
William Beers – aye	Mark Sullivan – aye
James Jeffers – absent	

Motion carried.

3. Zoning Hearing Board Appointment

Manager Arbaugh presented a request to appoint James Martinek to the Sandy Township Zoning Hearing Board replacing the retiring Walter Kosiba effective January 1, 2022 through December 31, 2024. Manager Arbaugh explained two letters of interest were received and Mr. Martinek appears to be an excellent fit.

Motion by William Beers second by Mark Sullivan to appoint James Martinek to the Sandy Township Zoning Hearing Board for a three-year term commencing January 1, 2022. A roll call vote was taken.

Kevin A. Salandra – aye	Samuel Mollica – aye
William Beers – aye	Mark Sullivan – aye
James Jeffers – absent	

Motion carried.

4. David Beer Recognition

Manager Arbaugh recognized Township resident David Beer who turned 100 years old on November 10, 2021.

5. Budget Transfer Resolution 28-2021

Manager Arbaugh presented Budget Transfer Resolution 28-2021 which transfers \$6,000 from Police Part-Time (410.150) with \$5,500 to Police Fuel Oil (410.231) and \$500 to Police Contractual Services (410.450).

Motion by William Beers second by Mark Sullivan to approve Budget Transfer Resolution 28-2021 as presented. A roll call vote was taken.

Kevin A. Salandra – aye

Samuel Mollica – aye

William Beers – aye

Mark Sullivan – aye

James Jeffers – absent

Motion carried.

6. Strategic Management Planning Program- STMP Resolution 29-2021

Manager Arbaugh presented Resolution 29-2021 Strategic Management Planning Program (STMP) which authorizes the City of DuBois to apply for an \$80,000 grant to help with the consolidation transition process. The Township is responsible for a 5% match or \$4,000.

Motion by William Beers second by Mark Sullivan to approve Strategic Management Planning Program – STMP Resolution 29-2021 as presented. A roll call vote was taken.

Kevin A. Salandra – aye

Samuel Mollica – aye

William Beers – aye

Mark Sullivan – aye

James Jeffers – absent

Motion carried.

CORRESPONDENCE RECEIVED

CORRESPONDENCE SENT

ADMINISTRATIVE REPORTS

- 1. Equipment Expense – October 2021**
- 2. Tax Collector's Report – October 2021**
- 3. Pennsafe Permit & Fee Report – October 2021**
- 4. Zoning Report – October 2021**
- 5. Public Works Report – October 2021**
- 6. Police Department Report – October 2021**
- 7. Fire Department Report – October 2021**

Rob Burgeson, Fire Department Chief, reported there was a house fire on South Main Street that was a total loss.

8. Engineer's Report

Engineer Haynes reported the following: he will be doing weekly E & S inspections at the Industrial Drive project; will be meeting with PennDOT Municipal Services about closing out the Tozier and Dixon Avenue projects; Multimodal grant was submitted November 4; will be working on a Greenlight Go Grant for Maple Ave and Shaffer Road.

2. Manager's Report

Manager Arbaugh reported the following: he is going through a CDBG Audit and Zito Media has finished the Phase 1 build out and will be starting Phase 2 next month.

Motion by William Beers second by Mark Sullivan to receive and file Administrative Reports. A roll call vote was taken.

Kevin A. Salandra – aye
William Beers – aye
James Jeffers – absent

Samuel Mollica – aye
Mark Sullivan – aye

Motion carried.

SUPERVISORS COMMENTS

Supervisor Sullivan thanked Shawn for his work on the budget, asked for a stormwater update – Shaffer Road and SR 255

Supervisor Mollica happy about STMP grant for resources for consolidation

OPEN MEETING TO THE FLOOR

Joe Woods asked if he could look for a mortar/small artillery for placement at the Township Park

CLOSE MEETING TO THE FLOOR

PAYING OF BILLS

General Fund	\$ 94,658.74
Industrial Park Drive Fund	\$ 313,713.24
Payroll #22	\$ 125,303.91

Motion by Mark Sullivan second by William Beers to pay all bills as submitted for General Fund \$94,658.37, Industrial Park Drive Fund \$313,713.24, and Payroll #22 \$125,303.91 as presented. A roll call vote was taken.

Kevin A. Salandra – aye
William Beers – aye
James Jeffers – absent

Samuel Mollica – aye
Mark Sullivan – aye

Motion carried.

EXECUTIVE SESSION

The Board went into Executive Session at 7:28 p.m.

ADJOURN

Motion by William Beers second by Mark Sullivan to adjourn at 7:55 p.m. A roll call vote was taken.

Kevin A. Salandra – aye
William Beers – aye
James Jeffers – absent

Samuel Mollica – aye
Mark Sullivan – aye

Motion carried.

Respectfully submitted:


Shelly A. Reasinger
Secretary-Treasurer